



JAYNIE B. BALIWAG

Retail Sales Associate

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11 - 9 Al Wuhajaa Street
Central District, Al Ain City
Abu Dhabi, UAE

ABOUT ME

Sales Associate with 5 years experience in Retail environments. Recognizes for ability to communicate with customers and provide exceptional services that ensure client retention and positive feedback. Proven the availability to increase sales through upselling techniques as well as implement additional processes that drive profitability

EDUCATION

Bachelor of Degree

Bachelor of Science Industrial Technology
San Pablo City, Laguna Philippines
2006 - 2010

KEYS SKILLS

Sales

Active Listening

Verbal Communication

Time Management

Pos System

Cash Register Operation

OTHER INFORMATION

Age : 34

Birthday : April 5, 1990

LANGUAGE

English

Filipino

WORK EXPERIENCE

● Jun 2023- Present

Mumuso General Trading L.L.C / Al Ain, Abu Dhabi, UAE
Retail Sale Associates

Provided exceptional customer service by greetings customer by answering their inquiries and offer recommendation.

Operated cash register and processed customer transaction accurately and efficiently, handling cash, credit and debt transaction.

Maintained cleanliness and organisation of the Cashier Station, stock supplies as need and assisted with inventory management.

● Jan 2019 - Feb 2023

Daiso Japan Value Store L.L.C / Al Ain, Abu Dhabi, UAE
Retail Sale Associates

Provided customer with accurate information regarding product and services.

Assisted customer and created a comfortable shopping environment.

Processed money transaction using POS system.

Dec 2016 - Jan 2019

Cheeky Monkey Playland L.L.C / Al Ain, Abu Dhabi, UAE

● Sale Associates /Cashier in Food & Beverages

Follow Up all cash - handling procedure and policies in accordance with the company standards policy.

Balanced cash drawers accurately at the end of shift.

Provided exceptional service to ensure positive experience for every guest.

REFERENCES

Reference availability upon request.