

PERSONAL INFORMATION JINTO JOSEPH



Sedra 3 Building, Al Muteena, Deira 8, 22A Street, Dubai, UAE
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 jintojosephka1995@gmail.com
Sex. Male | Date of Birth. 31.03.1995 | Nationality. Indian
Passport No. Y5574665 | Date of Issue. 02.06.2023 | Date of Expiry. 01.06.2033
Place of Issue. Cochin | VISA Status. Tourist VISA

WORK EXPERIENCE

- 04-06-2018 – 02-12-2023 Assistant Manager / Customer Relationship Officer
Flydart Cargo & Parcel
Changanacherry, Kottayam, Kerala, India
 - Handling Clients, Managing Cargo & Parcel Delivery Locations.
 - Managing Financial Records.
- 01-02-2017 – 19-05-2018 Sales Executive
JJ Associates (Sourcing SBI Home Loans)
Pampady, Kottayam, Kerala, India
 - Customer Relationship with Clients, Managing Recovery of Home Loans.
 - Promoting & Influencing Home Loans.

EDUCATION AND TRAINING

- 2018 Diploma in Logistics
Government College,
Nattakom, Kottayam, Kerala, India
Supply Chain Management, Retail Management
- 2018 Internship Work Experience
George Forwarders (Shipping, C&F, Warehousing & Transportation),
Cochin, Kerala, India
Shipping Documentation, Billing
- 2013 – 2016 Bachelor Degree in Chemistry
SB College (MG University),
Changanacherry, Kottayam, Kerala, India

PERSONAL SKILLS

Mother Tongue

Other Language

Malayalam

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken Interaction	Spoken Production	
B1	B1	B1	B1	B1

Levels: A1 and A2: Basic user – B1 and B2: Independent user – C1 and C2: Proficient user

Other Languages Known : English, Hindi & Tamil

Communication Skills

Organizational / Managerial Skills

Good Communication Skills gained through my experience

Leadership

- Gained good team leading & organizational skills from my professional settings

Digital Competence

SELF ASSESSMENT				
Information Processing	Communication	Content Creation	Safety	Problem Solving
Independent User	Independent User	Independent User	Independent User	Independent User

Digital competences – Self assessment grid