



JITHIN JOHN

Get in touch!

Mobile:

+919847661377

Email:

jithinjohn090@gmail.com

Address:

Jithin Villa, Eravipuram PO,
Kollam, Kerala, India,
691011.

Personal Details

Date of Birth	-27-12-1990
Gender	-Male
Nationality	-Indian
Marital Status	-Married
Passport Number	- Z6642764
Date of Issue	-11/08/2022
Date of Expiry	-10/08/2032

Professional Goals

Enthusiastic and ambitious person with wide-spread transferable skills in management, sales, and operations. Exceptional ability to communicate effectively with a team and very keen to develop more professional skills.

Work Experience

MANAGER, TRUE STORY WEDDINGS, KOLLAM, INDIA. (2021)

- Working as part of a team with photographers, designers, editors and clients.
- Provide supervision as well as mentoring, training, development, and performance management of the photography and team.
- Maintain consistently high standards for accuracy, aesthetics, and productivity.

STORE MANAGER, PUMA SHOWROOM. KOLLAM, KERALA, INDIA (2021)

- Directly responsible for ensuring the Store consistently achieves or exceeds sales, KPIs and profitability goals.
- Hold each member of the store team accountable to meeting company's expectations through weekly productivity conversations and daily coaching.

SUPERVISOR, FATHIMA GROUP (AL- FUTTAIM). MUSCAT, OMAN (2019-2021)

- Setting goals for performance and deadlines in ways that comply with company's plans and vision.
- Organizing work flow and ensuring that employees understand their duties or delegated tasks.
- Insert customer and account data by inputting text based and numerical information from source documents within time limit.

SALES EXECUTIVE, AL MADINA HYPERMARKETS. RIYADH, SAUDI ARABIA (2016-2017)

- Responsible for all aspects of the day to day running of the filing, copying, report writing, and invoicing jobs.
- Responsible to handle the telephone enquiries.

STORE-IN-CHARGE,WOODLAND STORE. TRIVANDRUM, KERALA (2010-2016)

- Direct, coordinate and review activities in sales and service accounting and record keeping, and in receiving and shipping operations.
- Monitor customer preferences to determine focus of sales efforts.

CABIN-CREW TRAINEE, JET-AIRWAYS. CHENNAI, TAMIL NADU, INDIA (2009-2010)

- Greet passengers boarding aircraft and direct them to assigned seat.
- Answer passengers' questions about flights, aircraft, weather, travel routes and services, arrival times or schedules.
- Coordinate with other team members.

Academic History

- FRANKINN INSTITUTE OF AIR-HOSTESS TRAINING, TRIVANDRUM, KERALA.

Diploma in Aviation, Hospitality and Travel Management (2008-2009)

- VVVHSS, KOLLAM, KERALA

Vocational Higher Secondary (2006-2008)

- TRINITY LYCEUM SCHOOL, KOLLAM, KERALA

Indian Certificate of Secondary Education (2005-2006)

Specialisations

- Administration
- Sales and Management
- MS - Office
- Adobe Photoshop cc
- Adobe Premiere cc
- Adobe Lightroom cc
- Photography
- Videography
- Sketching
- Art and Design
- SocialMedia Management
- Digital Marketing

Languages Spoken

- ENGLISH
- HINDI
- TAMIL
- ARABIC