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Al Warqa 1, Dubai, UAE

Education

University of Manila Bachelor of Science in Computer

2006

LakanDula High School **Manila Philippines**

2005

Librada Avelino Elem. School **Manila Philippines**

2001

PERSONAL INFORMATION

Date of Birth : 27 January, 1989

Place of Birth : Manila, Philippines

Nationality : Filipino **Marital Status** : Single

Religion : Roman Catholic

Passport Number: P4090989B

Expiry Date : Dec 2029 **License Number** : 4707227

Expiry Date : May 2026

Issuing Place : Dubai

Reference Person Upon Request

JOANNA ROLICE GO LOZADA

2 **OBJECTIVE:**

Skilled grocery store clerk with 6 years of experience in providing customer service, handling cash, and processing transactions. Aspire to leverage my knowledge and experience to be a high-qualify, and effective clerk in your company.

Work Experience

Feb 2018 - April 2022 Majid Al Futtaim Hypermarkets L.L.C. Dubai U.A.E

Cashier

- Operates POS cash register.
- Received and process payments by cash, credit card, gift card, apple/samsung google pay.
- Bag customers groceries in accordance of best practices to avoid items being damaged while simultaneously scanning items and customer queries.
- Receives no customer complaints to date because of my personal and friendly manner as well as competence.

CCO-in Charge

- Manage the out safe. (Cash, Loans, Credit Card machines).
- Responsible for the override key and all override operations.
- Get all the receipts of the shift signed by duty in charge at the end of the shift and prepare the override reports for review by store manager.

Danube Home L.L.C.

Position: Cashier From May 2022 to Present

- Ensure that the correct order has been punched in.
- Inform customers of their bill and ask if they will pay in cash or through credit card.
- Take payments and tender change.
- · Assist counter staff in packing ready orders and handing them to customers.
- Ensure that counter area is kept clean and organized at all times.
- Tally cash at the end of each shift and handle discrepancies according to company policies.
- Create and maintain cash reports at the end of each day.