



JOED SANGRIA BERNAL

CAREER OBJECTIVES

To obtain a position in dynamic and growth-oriented organization that can utilize my skills and provide me with opportunities for advancement. To contribute and continue to develop my skills and knowledge.

WORK EXPERIENCE

Lenskart Optical Lenses Cutting LLC (Warehouse Assistant)

June 2024 - Present

- Stocking all material to Warehouse
- Barcoding all material and scanning barcode
- Checking the quality of all incoming material from supplier
- Maintaining 5's
- Labeling shipping items correctly
- Prepare and complete orders daily
- Picking order

Sharpower Middle East FZCO (Warehouse Assistant)

May 2024 - April 2024

- Ensure all orders are processed efficiently and that the delivery of materials meets customer's expectations and business timelines
- Utilize handheld units pick items according to the Warehouse Management System
- Inspect items to ensure they're not damaged and faulty
- Pack product with pride, treating each parcel
- Ship and fulfill customer orders in inventory system;
- Assist with stock replenishment, ensuring stock levels on picking shelves are maintained and monitors stock inventory
- Assist with unloading containers, sorting, counting, receiving and palletizing of stock in the warehouse
- Perform stock takes bi-annually on all products in the warehouse, as well as participate in scheduled cycle counts
- Maintain a safe and clean work space and environment
- Liaise with customers, suppliers and transport companies as and when required in a timely manner
- Willing to get forklift license and operation

CONTACT



+971552611944



joedbernal@gmail.com

PERSONAL INFORMATION

Sex: Male

Religion: Catholic

Nationality: Filipino

Date of Birth: July 02, 1996

Language Spoken: English/Filipino

EDUCATION ATTAINMENT

Primary

- **Ovidio Dele Rosa
Elementary School,
Cavite City**

Secondary

- **Cavite National
High School, Cavite
City**

TECHNICAL & PERSONAL SKILLS

- Know how to drive motorcycle
- Proactive team player and able to work effectively under pressure
- Able to prioritize and organize busy workloads
- Know how to drive forklift

Danam Phils Inc. (Material Specialist)

December 2017 - January 2022

- Feed raw materials on machinery
- Assemble goods on production lines
- Monitor the production process
- Carry out basic quality and testing checks
- Store goods and raw materials properly in our warehouse
- Use lifting equipment and forklift to fulfill orders
- Pack good for shipping

Dan's Appliances (Sales Man)

March 2015 - January 2017

- Inform Managers / Clients regarding sales, inquiries and concerns
- Encode and submit sales reports and other related documents
- Handles and provides assistance to customers

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

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