

# Julie Balleres

Cashier



Cavite, General Mariano Alvarez , Philippines  
4117



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julieballeres@gmail.com

Responsible Cashier proficient in handling money, restocking merchandise and helping customers locate products. History of keeping work areas clean, neat and professionally arranged. Good listening skills combined with attentive and detail-oriented nature.



## Skills

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Excellent Communication  
Continuous Improvement  
POS System Operation  
Order Processing  
Multitasking Abilities  
Adaptable and Flexible  
Merchandise Display  
Sales Records Management



## Work History

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2024-01 - Current

### Sales Associate

*Axl's Variety Store , General Mariano Alvarez, Province Of Cavite*

- Welcomed customers and helped determine their needs.
- Demonstrated product features, answered questions and redirected objections to highlight positive aspects.
- Resolved customer complaints professionally, leading to improved customer relations and loyalty.
- Restocked and organized merchandise in front lanes.
- Operated cash register for cash, check, and credit card transactions with excellent accuracy levels.
- Assisted customers with inquiries and provided exceptional service, resulting in positive feedback from shoppers.
- Used POS system to enter orders, process payments and issue receipts.
- Responded promptly to requests for assistance, spills and customer inquiries.

2018-03 - 2022-12

## Factory Worker

*Advanced Semiconductor Engineering , Taoyuan County, Taiwan*

- Loaded raw materials into machines and unloaded finished products to keep manufacturing process running smoothly.
- Used precision measuring tools, micrometers and calipers to meet required product specifications.
- Complied with company and OSHA safety rules and regulations.
- Maintained open communication lines with supervisors regarding project status updates, potential delays, or any concerns affecting production timelines.
- Updated daily production logs and informed management of production incidents or non-conformance issues.

2012-05 - 2017-12

## Production Line Team Leader

*Glory Philippines Inc. , Rosario, Metro Manila*

- Maintained clean and well-organized production areas to avoid violations or unnecessary work delays due to hazards or inefficient layouts.
- Conducted routine inspections to check quality and compliance with established specifications.
- Collaborated with internal teams to streamline operations across materials handling, production, and shipping.
- Monitored and verified quality in accordance with statistical process or other control procedures.
- Supervised ongoing daily production phases.
- Evaluated employee skills and knowledge regularly, training, and mentoring individuals with lagging skills.



## Education

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2004-05

## Office Management

*Polytechnic University of The Philippines - Manila, Metro Manila, Philippines*



## Section name

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Brian Liao

ASECL Grinding Department Supervisor

Line ID: BrianLiao

Lemuel Semillano

Glory Philippines Inc. Production Supervisor

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