

KAGIMU HENRY

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Dubai-UAE

PROFESSIONAL PROFILE

Motivated and results-driven Warehouse & Logistics Assistant with over 6 years of experience at Aramex Emirates. Skilled in managing warehouse operations, logistics coordination, inventory control, and cargo handling. Strong background in technical processes, with a Diploma in Technical Education. Known for accuracy, teamwork, and a proactive approach to optimizing warehouse performance. Ready to contribute to the company's excellence in supply chain operations.

PROFESSIONAL EXPERIENCE

Warehouse & Logistics Assistant

Aramex Emirates Logistics – Dubai, UAE Jan 2018 – Present

- Handled day-to-day warehouse operations including receiving, sorting, labeling, and dispatching of goods.
- Monitored and updated stock levels using WMS, ensuring accuracy in all inventory transactions.
- Collaborated with logistics and transportation teams to ensure on-time delivery of goods.
- Conducted regular stock audits and reconciliations to maintain optimal inventory levels.
- Adhered to company safety standards and contributed to a safe and clean working environment.
- Provided support in packaging, palletizing, and preparing shipments for export and local delivery.
- Managed documentation for incoming and outgoing cargo and coordinated with customs where necessary.

EDUCATION

Diploma in Technical Education

Technical Institute, Uganda

Graduated: 2017

Uganda Advanced Certificate of Education (UACE)

High School, Uganda

Graduated: 2015

Uganda Advanced Certificate of Education (UACE)

High School, Uganda

Graduated: 2015

CORE SKILLS

- Logistics Coordination & Support
- Inventory Management & Stock Control
- Order Picking, Packing & Dispatching
- Warehouse Management Systems (WMS)
- Forklift Operation (if certified)
- Cargo Loading & Offloading
- Health, Safety & Quality Compliance
- Documentation & Reporting
- Time Management & Efficiency
- Teamwork & Communication

CERTIFICATIONS

- Warehouse Safety & Manual Handling Training
- (Optional: Forklift Operator Certification – if you hold one)

LANGUAGES

- English – Fluent
- Luganda – Native Speaker

REFERENCES

Aramex courier service