



Karthik Mohandas

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## OBJECTIVES

To make a positive impact my field of activity leading to organization growth by creative application of my value based convictions and professional divinity by putting my efforts in the work assigned to me in the organization, where I can grow along with the organization.

## KEY SKILLS

- Problem solving
- Leadership
- Strong Communication
- Customer relationship management
- Team work
- Analatical Skill

## INTERNSHIP

One month internship completed in **KERALA KAUMUDI** as a project "A Study on Quality of Work Life among Employees of Kerala Kaumudi".

## ACADEMIC QUALIFICATION

: Bachelor of Business Administration (specialization in HR)  
KTCT College of Arts and Science, Kerala university

## WORK EXPERIENCE

Accountant at JANU Hero,Thiruvananthapuram(2020-22)

## KEY RESPONSIBILITY

- Allocate and delegate responsibility
- Audit financial policies and regulations
- Handle monthly,quarterly and annual closing
- Manage balance sheet and profit and loss statements
- Compute taxes and prepare tax returns

**LANGUAGE KNOWN** : ENGLISH ,MALAYALAM ,TAMILI ,HINDI

## **Computer proficiency**

- Tally Erp
- Peachtree
- MS office

## **PERSONAL INFORMATION**

Father's name : Mohandas A  
Date of birth : 19/12/1998  
Nationality : Indian

## **PASSPORT DETAILS**

PASSPORT NO : U5328143  
DATE OF ISSUE : 17/12/2019  
DATE OF EXPIRY : 16/12/2029

## **Declaration**

I hereby declare that the above given information's are correct to my best of knowledge

Place : ATTINGAL

KARTHIK MOHANDAS