



KITCHEN HELPER - I am a highly qualified person with over four years of experience as a kitchen helper. I am a self-motivated person who pays attention to details and so observant, which enables me to offer friendly and high-quality customer service. With my current experience and exceptional interpersonal skills, I have a wide range of skills and experience in food preparations and customer service satisfaction.

LUWAYI RICHARD

Contact details

- **Phone:-**
0564394535
- **Email:-**
luwayirichard@gmail.com
- **Location:-**
Dubai Al Riga
- **Passport No:-**
B0015274
- **Visa status:-**
Visit visa

Skills highlights

- Computer skills (MS Office)
- Payment processing
- Active listener
- Customer orientated
- Multicultural
- Teamwork
- Quick decision making
- Excellent communication
- Self-motivated
- Physical stamina

Languages

- English
- Swahili
- Luganda

Hobbies

- Adventure
- Photography
- Design
- sports

Experience

CAFÉ JAVAS KAMPALA UGANDA(2018 – 2023)

- Clean and maintain the kitchen area
- Assist in preparing food items
- Organize and store food items and supplies
- Wash dishes ,silverware and cooking utensils
- Sweep and mop floors
- Dispose of trash and empty garbage containers
- Clean and sanitize counter tops and kitchen surfaces
- Restock items in the kitchen
- Assist cooks and chefs with food preparations
- Follow safety and sanitation guidelines

CUSTOMER SERVICE REPRESENTATIVE:-MUNYONYO COMMON WEALTH RESORT & HOTEL (2013 – 2018)

- Warmly welcoming all guests that step a feet on hotel premises and giving them full attention to meet there needs and expectations.
- Handling all phone calls addressed to the hotel by providing accurate information to the inquiries and forwarding them to the concerned.
- Communicating any special request or any modifications from the customer to the chefs.
- Bringing attention to beverages to the customers.
- Recommending specific menu items and responding to inquiries regarding meal preparations and services.
- Coordinate with kitchen staff to ensure timely and accurate order preparation.
- Regularly follow up with guest tables and promptly fulfil additional requests.

**FRONT DESK REPRESENTATIVE: - DOLPHIN SUITES KAMPALA
(2010 – 2013)**

- Greeting all guests that arrive at the hotel and helping them find peace and comfort.
- Managing all reservations made via calls and walk-ins.
- Handling all check-ins and check-outs for all guests and ensuring customer happiness.
- Providing appropriate and accurate information about hotel services.
- Addressing guest inquiries and concerns to ensure a positive first impression.
- Managing cash and digital payments made at the hotel.
- Handling all phone calls addressed to the hotel by providing accurate information to the inquiries and forwarding them to the concerned.
- Collaborate with other staff to maintain smooth and efficient operations within the hotel.

Education

COURSES	PLACES	YEARS
High school	Uganda	2007
BBA	Uganda	2011

DECLARATION

I certify that the information provided above is accurate, true and complete to the best of my knowledge. Your acknowledgement and consideration of this resume completely allow me to execute my experience towards the team and the entire organisation.

LUWAYI RICHARD

.....