



CONTACT

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Rawdha 3, Ajman, U.A.E.

DATE of BIRTH : 12.12.2000

SEX : Male

NATIONALITY : Indian

FATHER NAME : Mr.Muhammed Ashraf

PASSPORT : S8934161

DATE of ISSUE : 01.01.2019

DATE of EXPIRE: 31.12.2028

COMPUTER KNOWLEDGE

- Tally
- DATA ENTRY
- MS Office.
- Excel.

CORE STRENGTH

- Procurement skill
- Creativity.
- Leadership Skill
- Good Listener
- Time Management.
- Stock Control.
- Inventory Control.
- Materials Management.
- Communication Skills.
- Store management.

LANGUAGE

ENGLISH	●●●●●
ARABIC	●●●●●
HINDI	●●●●●
MALAYALAM	●●●●●
TAMIL	●●●●●

FAHAD MUHAMMED ASHRAF

TO POSITION MYSELF AS AN INTEGRAL PART OF AN ORGANIZATION WHERE THERE ARE EXCELLENT OPPORTUNITIES TO APPLY MY SKILLS. TALENT, ABILITIES AND COMPETENCIES SO AS TO PROVIDE THE BEST TO THE GROWTH OF THE ORGANIZATION AND ALSO FOR PERSONAL GROWTH.

WORK EXPERIENCE

R.A ARCHITECTS, (Kerala-India)

Role: Sales Associate; Receptionist

2019[12 month]

- Ensure high levels of customer satisfaction through excellent sales service
- Welcome customers to the store and answer their queries.
- Send extra charges to the customers and collect them before invoicing.
- Assess customers needs and provide assistance and information on product features.

HYUNDAI SHOWROOM, (Kerala-India)

Role: Sales Executive

2022 [6month]

- meeting with clients virtually or during sales visits.
- reviewing sales performance.
- Welcome customers to the store and answer their queries.
- negotiating contracts and packages.

AIRWAY TOURS AND TRAVELS,

(Kerala-India)

Role: Sales Consultant

2023 [6month]

- Research various destinations and means of travel regarding prices, customs, weather conditions, reviews etc.
- Organize travels from beginning to end, through booking tickets and accommodation, securing rental transportation
- Typing skills to enter orders received into system.
- Carry out quality assurance tests to discover errors and optimize usability.

EDUCATION

CBSE, SSLC

GULF ASIAN ENGLISH SCHOOL - SHARJAH; U.A.E

CBSE, COMMERCE

GULF ASIAN ENGLISH SCHOOL- SHARJAH; U.A.E

BBA with HR (BACHELOR of BUSIINESS ADMINISTRATION & Human Resource Management)

IDEAL ARTS & SCIENCE COLLEGE KOZHIKODE, KERALA, INDIA

DECLARATIONS

I hereby declare that the above-mentioned information is accurate to the best of my knowledge and belief

FAHAD MUHAMMED ASHRAF