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queenhop26@gmail.com



Dubai, UAE



EDUCATION

Bachelors degree in social work and sciences.

Ndejje University

PERSONAL DETAILS

D.O.B: 26-04-1993

Sex: female

Nationality: Uganda

Visa Status: Employment visa

SKILLS

- Customer service-Expert
- Communication skills
- Negotiation skills
- Production Knowledge skills
- Time Management Skills
- Relationship Building Skills

REFEREES

Shall be provided upon request

KUNIHIRA ESTHER



STATEMENT

I am a highly motivated sales associate, office administrator and child support specialist currently looking for a chance to return to my professional career. I am a keen, hardworking, reliable and an excellent timekeeper.

DUBAI

JANITRESS 2021 TODATE

IMDAD LLC. DUBAI

- Kept floors clean with regular sweeping
- Worked quickly to complete cleaning within allotted areas
- Safely stored cleaning solutions equipment and chemicals.
- Cleaned and dried windows and mirrors and sanitized, scrubbed, vacuumed allocated areas to specification.

WORK EXPERIENCE IN UGANDA

SALES ASSOCIATE.

JOY RETAIL STORE. Uganda.

- Developed and maintain relationship with key customers to ensure repeat and referral business.
- Made sells, collected cash and provided daily reports to match sales goals.
- Contributed to a 40% of sales of products in the company, during my time.
- Distributed information on new products that are available in the enterprise's aftermarket.
- Maintained knowledge of current sales and promotions
- Contacted other sales locations to determine merchandise availability.

PRE-SCHOOL ADMINISTRATOR

LITTLE SPROUT PRE-SCHOOL AND DAY CARE (2016-2021)

- Managed and ran the school on a day-to-day basis.
- Created budgets, direct educational programs and helped design new curriculums for conclusive child learning.
- Overall overseeing behavioral patterns of children and playing with them in their free time.