

# Kaila Kamyle B. Angulo

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## Objectives:

To obtain a job, develop effectively by contributing my skills in line with the work environment.

## Personal Background:

Date of Birth:	March 7, 1994
Nationality:	Filipino
Civil Status:	Single
Dialect Spoken:	English and Filipino

## Strengths and Skills Sets:

- Computer Literate (Microsoft Office Applications)
- Had superior interpersonal, communication, listening, and critical thinking abilities.
- Can work collaboratively as part of the team.
- High levels of commitment and resolve to produce the greatest outcome.
- Able to multitask with little supervision, adaptable.
- Matured, responsible, orderly and diligent.

## Academic Qualification:

- Attend one year of College (Tertiary) education in Cavite State University – Don Severino Delas Alas Campus under the program of Bachelor of Science in Psychology – Indang, Cavite, Philippines, Year of 2023.
- Graduate from Senior High School education in Cavite National High School – Cavite City, Cavite, under the strand of Humanities and Social Sciences (HUMMS) Cavite City, Cavite, Philippines in the Year of 2020 – 2022.
- Graduate from Secondary education under the program of Alternative Learning System (ALS) in Julian R. Felipe Elementary School – Cavite City, Cavite, Philippines in the Year of 2018-2021.
- Graduate from elementary education in Ovidio S. Dela Rosa Elementary School, Cavite City, Cavite, Philippines in the Year of 2000- 2006.

## Seminars Attended:

- Academic Text and Its Structure Seminar (February 22, 2022)
- Techniques in Summarizing Academic Seminar (March 1, 2022)
- Outlining and Summarizing Seminar (March 9, 2022)
- Critique Sources Using APA Style 7<sup>th</sup> Edition Format (March 202, 2022)
- Writing a Concept Paper by Definition, Explication and Clarification Seminar (March 30, 2023)
- Writing a Concept Paper on Various Disciplines Seminar (April 4, 2022)

## Work Experienced:

### *Baby Sitter*

*Palace Nursery* - *2023 to Present*

- Homework assistance
- Provide reliable, caring supervision of children.
- Help maintain a clean and organized household.
- Meal preparation.
- Ensure the child safety at all times.
- Incorporate tutoring and fun activities to keep each child learning and engaged.

*Production Operator & Quality Inspector* - *2018 to 2019*

*Taesung Philippines Incorporated*

*PEZA II, Rosario, Cavite*

- Set up machines to start Production cycle.
- Experience with measurement tools.
- Inspecting output samples using industry appropriate methods, such as comparing to standards, measuring dimensions and examining functionality.
- Checks the quality of the product.
- Determining the causes of product defects and reworks.
- Verifying all of the equipment is calibrated correctly.

*Service Crew* - *2017 to 2018*

*Jollibee Cavite City Philippines*

- Greeting and serving the customers, preparing food, cleaning and stocking.
- Perform duties at various station, included driver thru and front counter

*Sales Lady* - *2016 to 2017*

*SM Bacoor Department Store*

*Bacoor Cavite Philippines*

- Greet customers
- Help customers find the items in the Store
- Check the stocks
- Provide customers with information of the items

Person to be Contact:  
Kueenie B. Angulo (Sister)  
052-410-4198

Given the information above, kindly consider my application favorable and offer me the chance to work for your prestigious company. If you grant me the opportunity to work for you, I promise to do my job honestly and satisfactorily for everyone concerned.

