



kamran khan

Accountant | Finance officer | Teller

Objective

Seeking a challenging role where my three years of Teller and Universal Banker experience, coupled with eight months as a Customer Service Officer, can contribute to the success of the organization, with a preference for opportunities in Hospitality, HR, IT, Finance, and the Exchange sector.

Work Experience

Teller | Allied bank Limited (ABL) swat region, pakistan

2022 - 2023

- Proficient Cashier/Teller with two years of experience at Allied Bank Limited, Demonstrated expertise in cash handling and resolving customer issues through effective communication.
- Assisted an average of 200 or more customers daily, ensuring high levels of customer satisfaction.
- Possesses strong computer skills with a focus on MS Office and a foundation in financial statements and balance sheets.
- Provides a positive customer experience with fair, friendly, and courteous service.

Teller | United Bank Limited (UBL), Islambad pakistan

2021 - 2022

- Manage cashier responsibilities, ensuring accurate and efficient processing of customer transactions, Provide exemplary customer service by addressing inquiries, handling concerns, and creating a positive shopping experience.
- Proactively identified opportunities for process improvement, enhancing overall customer satisfaction.
- I have one year experience as a Cashier/ Teller in UBL Bank mardan region.

Contact

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Dubai, Hor Al Anz

Education

- Hazara university, mansehra
Bs Degree in Finance
Complete in 2021
- Dawn School & College, Kpk
Intermediate F.Sc
Completed in 2016

Skills

- Adaptability
- Cash handling
- Communication skill
- Cash drawer management
- Collecting payments in cash or credit
- Conflict resolution
- Maintenance reports
- Interpersonal skill
- Customer service
- Time management



Languages

English	(Fluent)
Urdu	(Native)
Pashto	(Native)
Arabic	(Basic)

Customer service officer-Unilever (internship)

2020 - 2021

Provided exceptional customer service, addressing inquiries and resolving concerns with efficiency.

Upheld service standards, contributing to overall customer satisfaction.

Utilized customer feedback to improve services and address areas for enhancement.

Eight months experience as a Customer service officer in Unilever company of Islamabad, Pakistan.

Reference

Available on demand.