

# Kashaf Mufti

## Accounting and Finance Professional

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## Summary

Dedicated Accounting and Finance professional with a working experience of four years and a strong background in financial analysis and auditing. Proven expertise in risk assessment, internal controls, and strategic decision-making. Committed to contributing to organizational success through continuous learning and effective collaboration.

## Education

Association of Chartered Certified Accountants (ACCA)

[KNS School of Business Studies](#)

**Status:** Ongoing - 3 professional papers to complete



Ongoing

Intermediate Certificate in Financial and Management Accounting

[Abeel School of Accountancy](#)



2017

Diploma in Accounting and Business

[Abeel School of Accountancy](#)



2016 – 2017

Foundations in Accountancy (FIA)

[Mirchawala Hub of Accountancy](#)



2014 – 2015

## Key Skills

### Domain skills:

- Financial & Business Analysis
- Audit Reporting
- Risk assessment
- Microsoft Office
- Project Management
- Professional Skepticism
- IFRS

### Tools:

- SAP HANA
- Oracle ERP

## Work Experience

### Senior Audit Executive

Nov 2022 – Present

#### [Ghandhara Industries Limited](#)

Ghandhara Industries Limited is a Pakistani commercial vehicle authorized assembler of Isuzu Motor Japan in Pakistan.

- Collaborated with cross-functional teams to ensure proper financial reporting and adherence to accounting standards.
- Conducted comprehensive audits of purchase order payments, petty cash, transport, and reporting processes to ensure compliance with financial policies and procedures..
- Identified and communicated financial risks, audit findings and recommendations to management, fostering collaboration in developing action plans to rectify any deficiencies.

### Internal Audit Executive

Jun 2021 – Oct 2022

#### [Artistic Milliners Pvt Ltd](#)

Artistic Milliners is a multinational denim manufacturing powerhouse.

- Contributed in developing a risk based annual audit plan to establish priorities of the internal audit function.
- Diligently verified and computed invoice extensions and totals, addressing any discrepancies in item descriptions, pricing, or receiving signatures.
- Enhanced decision-making for leadership by presenting thorough audit findings, risk assessments, and strategic recommendations tailored to improve compliance and efficiency.

### Financial Analyst Intern

Jun 2020 – Sep 2020

#### [The Zeal Pakistan Pvt Ltd](#)

The Zeal is a pioneer in promoting Shariah-compliant investment solutions.

- Curated financial data from diverse global companies listed on major stock exchanges (Nasdaq, NYSE, TSE, PSX, etc.).
- Leveraged Zeal's proprietary software and the company's Taxonomy for streamlined and precise electronic financial statement submissions.
- Collaborated closely with the IT department to maintain impeccable Financial Ratios within the "YOONEK" module, ensuring data integrity and reliability.

### Internal Audit Executive

Feb 2018 – Jan 2019

#### [Lucky Textile Mills Limited](#)

Lucky Textile Mills is one of the leading textile manufacturers in Pakistan.

- Proficiently verified complex general accounting functions, encompassing journal entry validation and comprehensive account analysis.
- Documented an extensive understanding of business processes, enabling precise identification, evaluation, and assessment of associated risks and control strategies.
- Efficiently collaborated with the team, ensuring the seamless execution of audits. Consistently exceeded manager expectations by delivering high-quality work.

## Achievements

- Recognized with the 'Highly Effective Performance' award for achieving 13% cost reduction, as assessed in a comprehensive performance evaluation.
- Effectively identified and rectified fraudulent payroll activities, uncovering instances of ghost employees within the Company.
- Collaborated with management for the implementation of highly effective Standard Operating Procedures (SOPs).