

# KAVIYA S



## PROFILE

Detail-oriented and meticulous Data Entry Specialist with a proven track record of accuracy and efficiency in handling large volumes of data. Proficient in data entry software and systems, ensuring timely and precise input while maintaining data integrity. Possessing strong organizational skills and a keen eye for error identification and correction. Committed to delivering high-quality results within deadlines, I thrive in a fast-paced environment and am eager to contribute my skills to support effective data management and organizational success.

Nationality : Indian  
Passport Number : X6996022  
Marital Status : Single  
Visa Status : Visiting Visa

Phone : **+971 562469055**  
Email : [kaviyas1204@gmail.com](mailto:kaviyas1204@gmail.com)  
Address : Al karama, Dubai ( i can commute)  
Languages : English,Tamil,Malayalam,Hindi

## ACTIVITIES AND INTERESTS

- Swimming
- Music
- Movies
- Sketching
- Travel
- Food Pantry Volunteer

## KEY SKILLS

- Microsoft SQL Server
- Excellent listener
- SAS
- Poised under pressure
- Staff training & coaching
- Data Cleaning
- Database Management
- Data Software Familiarity
- Calender Management
- Data Verification and Data Formatting
- Quality assurance
- Solid written & verbal communicator

## WORK EXPERIENCE

### Trainee Decision Scientist

MuSigma Business Solution Pvt.Ltd | Bangalore,INDIA  
2022

- Presented findings to stakeholders through data visualizations and reports, facilitating strategic decision-making.
- Collaborated with cross-functional teams to ensure effective communication and workflow.
- Performed exploratory data analysis on large datasets to identify patterns and insights.
- Developed predictive models using regression and classification algorithms to optimize marketing campaigns.
- Collaborated with cross-functional teams to design and optimize data pipelines for real-time data processing.
- Used SQL and SAS to extract and manipulate data from relational databases.

## EDUCATION

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### **Bachelor of Engineering - Biomedical Engineering**

2018-2022 Batch , Veltech Multitech Engineering College , India

## GOOD IN

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