



HAFIZ MUHAMMAD KAZIM ABBAS SALMAN

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 Dubai-UAE
House No. 26-C, GECHS, Lahore-
Pakistan

PERSONAL INFORMALTION

Father's Name: Salman Riaz
ID Card #: 3520275041129
D.O.B: 21st May 2002
Marital Status: Single
Nationality: Pakistan
Relegion: Islam

RELEVANT SKILLS

- Expert in Quick Books
- Customer Dealing Skills
- Motivational skills
- Marketing skills
- Excellent communication and behavioral skills
- Eager to learn new technologies
- Learned how to lead the team and make each of the member united.
- Time management skills

REFERENCES

Will be available upon request

PROFESSIONAL SUMMARY

Dedicated youngster with skills in supervising and marketing with strong communication, analytical and multi tasking skills. Looking to advance my career in a challenging growth-oriented position in a leading organization.

PROFESSIONAL EXPERIENCE



Accountant

JSS Brothers-Lahore-Pakistan
1 & half year

- Dealing with cash and cheques
- Entered the data in Quick Books on daily bases
- Telly the customer and vendors ledgers

Supervisor

Salman Autos-Lahore-Pakistan
2 years

- Dealing with staff and customers
- Managed the office
- Dealt with cash counter

EDUCATION HISTORY



Higher Secondary Education

Institution: BISE Lahore
Year of Graduation: 2023

Secondary Education (matriculation)

Institution: BISE Lahore
Year of Graduation: 2020

Hafiz-e-Quran

Institution: Wafaq-Pakistan
Year of Graduation: 2015-17

CERTIFICATIONS



Microsoft Office Specialist

Institution: Microsoft
2023



Marshal Arts

Institution: Punjab Olympics
2020