

Khawaja Umair Butt

Sales Manager (Pharmacist)

Married of Male

PROFILE

I am a hard working, honest and loyal individual. I am a good timekeeper and a leader, always willing to learn new skills. I am friendly, helpful and polite, have a good sense of humor. I am able to work independently in busy environments and also within a team setting.

EDUCATION

09/2017 - 10/2022 **Doctor of Pharmacy** Lahore, Pakistan. University of Lahore.

2015 - 2017 Intermediate

Sialkot, Pakistan Govt Murray College

2013 - 2015 Matriculation

Sialkot, Pakistan Govt Islamia High School

PROFESSIONAL EXPERIENCE

Clothing Caves (Online store) Manufacturer and exporter. 01/2018 - present

Export manager and Owner of clothing Caves Industries. Learned the sales, export,

manufacturing of clothing in different countries

12/2022 - 04/2024 Alkhidmat Chain Pharmacies (Alkhidmat Foundation Pakistan)

Sialkot, Pakistan Sales Manager and Area Manager.

Learned the Administration, HR Management, housekeeping supervisory,

Quality Management, inventory management, supply chain, store management, warehouse management, prescription reading, storage protocols, patient counseling,

record management, finance management.

09/2022 - 12/2022 Dar Al Hayat Alkhidmat Hospital (Alkhidmat Foundation Pakistan)

Sialkot, Pakistan Pharmacy Manager

> Learned the sales management, Quality Management, inventory management, supply chain, store management, warehouse management, prescription reading, storage

protocols, patient counseling, record management, finance management.

06/2019 - 07/2019 Sialkot, Pakistan

Fazal Din Pharmacy

Internee Pharmacist

Learned the inventory management, supply chain, store management, warehouse management, prescription reading, storage protocols, patient counseling, record management, finance management.

CERTIFICATES

Certificate of Quality Management in Pharmacy Services.

Azra Naheed Medical College 15-03-2023 to 10-04-2023,

Certificate of participation in PHC Quality Assurance and Patient Safety Seminar. Punjab Health Care Commission 15-9-2023.

Certificate of Participation in HR Management Workshop. Alkhidmat Foundation Pakistan 06-07, 2023.

Certificate of Participation in **CPHQ Preparatory Course.** Riphah International University 03-10-2023 to 15-04-2024.

♠ LANGUAGES		
English	• • • • Urdu	• • • •
Hindi	• • • • • punjabi	• • • • •
SKILLS		
Microsoft Office	• • • • • Filmora	• • • • •
Corel Draw	● ● ● ● Wordpress	• • • • •
Graphics Designing	● ● ● ● Leadership	• • • • •
Problem Solving	● ● ● ● Communication	n ••••