

# Kossi Amegnona Domedjoe



## Contact

+971-507115456

[alphonseadoredomedjoe@gmail.com](mailto:alphonseadoredomedjoe@gmail.com)

Dubai, UAE

## Personal Details

- Date Of Birth : 01-08-1993
- Gender : Male
- Marital status: Married
- Nationality : Togo
- Passport no : EB466519
- Expiry Date : 25- 06-2025

## Education

**IT Certificate in Hardware and Networking**  
(2018 )Ramsys Tech - Ghana

**Bachelor of Education**  
2017 -University of Cape Coast Ghana

**Diploma in Accounting**  
(2015 )University of Cape Coast -Ghana

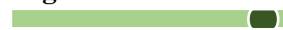
**WAEC in Science**  
(2012)Apam Senior High School

**Occupational Safety and Health Advanced Diploma** (01-2024) International Association of Safety Professionals

**First Aid Trainer**  
(01-2024 ) AI Danah Institute for environmental health and safety

## Languages

English



French



Spanish



## Summary

Seeking an increasingly responsible for a position in an organization wherein I can obtain career development and efficiency and to work in a challenging environment where my qualification, experience and dedication can utilize for the

## Experience

**Accountant and Financial Analyst** -04/2021 – 08/2021

**Best Point Saving & Loan, Ghana**

- Preparing and analyzing financial statements to ensure accuracy and compliance.
- Conducting financial forecasting and budgeting to support decision-making processes.
- Providing financial insights and recommendations to drive business growth and optimize financial performance

**Assistant Junior Accountant** -05/2020 – 03/2021

**Ghana National Petroleum Corporation (GNPC), Ghana**

- Assisting with the preparation of financial statements and reports.
- Managing accounts payable and receivable, including processing invoices and payments.

**Cashier** -07/2018 – 06/2019

**Malcom, Ghana**

- Greeting and assisting customers in a friendly and professional manner.
- Processing sales transactions accurately and efficiently.
- Handling cash, credit, and debit card payments, and providing appropriate change.

**Golf Operation** – 07/2019 – 04/2020

**Achimota Golf Club - Ghana**

- Be a positive role model and team leader for all employees.
- Assist members and their guests with golf equipment and other needs.
- Ensure all clubs are clean and properly bagged before storing.

**Transguard Group LLC** - 22/09/2021 until now

**Housekeeping, Dubai, UAE**

- Performing general cleaning tasks, such as sweeping, mopping, and dusting.
- Emptying trash bins and ensuring proper disposal of waste.

## Projects

- AI Graphic Design From Up to Date
- A&G Online Radio Graphic Designer

## Achievements

Fidelity Bank Ghana: Attachment as Financial Advisor and Analyst for 06 Months

Part of Apam Senior High School as Runner - Up of National Quiz of Science and Mathematics

## Reference

**Ishmael Bordoh**  
Mechanic Engineer  
GNPC

**Matin Tettey**  
Melcom Ghana  
Graphic Designer