

Kristian Ed P. Soria



OBJECTIVE

Seeking for a new career in business within a reputed organization where I can learn new skills, expand my knowledge, and leverage my personalized, communication and editing skills to contribute positively to the organization's objectives and foster personal growth.

PHONE +971558736102

EMAIL

kristianed21@gmail.com

Good communication skills
Computer literate and highly proficient in the use of MS Word, MS PowerPoint and Highly organized and proficient
Proven leadership skills and ability to motivate
Effective social skills, customer oriented and knows how to deal with different persons with different personalities
Efficiently able to multitask while adequately prioritizing tasks

ADDRESS:

Flat #:324, Marina
Suites, Albarsha
First, Dubai UAE

VISA STATUS:

Visit Visa

EXPERIENCE

JULY 2022 – JULY 2024

Salesman/Cashier (Soria Retail Store)

- Manage transactions with customers using cash registers
- Scan goods and ensure pricing is accurate
- Collect payments whether in cash or credit
- Issue receipts, refunds, change or tickets
- Redeem stamps and coupons

MAY 2018–NOV 2023

Sangguniang Kabataan (SK) Kagawad (Government Official)

- Create a three to five-year comprehensive barangay youth development plan.
- Approval of annual budget
- Promulgate resolutions
- Create and implement programs
- Organize Fund-raising events

AUG 2021–MAY 2022

Customer Service Assistant (LANTAPAN WATER DISTRICT)

- Conducts monthly visitation to household clients
- Summarizes client's feedback and comments
- Prepare regular reports
- Provide support to management for project implementation

AUG 2020–JAN 2021

Enumerator (PHILIPPINE STATISTICS AUTHORITY)

- Conducts statistical research
- Analyze data and provides recommendation
- Prepare Repots

Education

San Isidro College, Malaybalay City, Bukidnon, Philippines

Bachelor's degree in business administration Major in Marketing