



KULJEET KAUR

housekeeping
supervisor

Contact

 +971 582348395

 Kuljeetkaurg83@gmail.com

 International city . UAE

 Employment visa

About Me

I am a motivated, well-groomed, and confident individual with strong communication skills and a professional attitude. I enjoy interacting with people and work well both independently and as part of a team. I am quick to learn, reliable, and always ready to take on new challenges with a positive mindset. I am seeking an opportunity where I can grow, contribute, and represent a brand with enthusiasm and dedication.

Skills

- Management Skills
- strong leadership
- excellent organizationa
- effective communication,
- Patience, empathy, and a nurturing attitude
- Classroom support and student supervision

Education

HIGHER SECONDARY CERTIFICATE (HSC)

LALA LAJPAT RAI HIGH SENIOR SECONDARY SCHOOL

Bassi Pathana 2021

Stream: Medical Science

Percentage: 75%

THE NCFE CACHE LEVEL 2

TEACHER ASSISTANT

CNA TRAINING INSTITUTE (2025)

New Century City Tower

Deira City Center - Dubai

Experience

GARDEN VALLEY INTERNATIONAL SCHOOL

Bassi Pathana Punjab

2021 - 2023

Duties and responsibilities

- assisting with various classroom tasks, including preparing materials and providing extra support to students.
- Taking attendance and assisting with grading assignments and tests.
- Keeping parents informed about their child's progress and any concerns.
- Helping with field trips, school events, and other activities.

Housekeeping supervisor

Arcadia British School (Jumeirah Village)Dubai, UAE

2023 - Present

Duties and Responsibilities

- Plans employee shifts and work schedule
- Coordinates job assignments and cross-training between and within divisions.
- Ordering of cleaning materials
- Assign housekeeping tasks
- Resolve customer complaints related to cleaning