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Daria Dubai UAE



Objective:-

I am an approachable motivated and confident Sale Executive with the ability to excel sales targets and make a real difference in the organization's revenue generation with approx. 6 years of experience. I have expert knowledge of the selling process and I fully recognized the human and emotional aspects of buying and selling. I possess strong social skills that enable me be a strong relationship builder with clients, colleagues and third-party stakeholders.

Academic Qualification:-

- Matriculation (**Second Division**) from **GEMS (ISCE)** in 2010.
- Intermediate (**1st Division**) from **DAV (CBSE)** Ranchi in 2013.
- Graduation (**B.COM-First Division**) from **GOSSNER COLLEGE** Ranchi in 2016.
- Master (**MBA-First Division**) from **MARWARI COLLEGE** Ranchi in 2018.

Technical Skills:-

- **Tally Basic.**
- Computer Application –**MS-Office, MS-excel,MS-word.**

Working Experience

- ✓ Company:- **TOPLINE INDUSTRIES PVT. LTD.**
Position: **Sales Executive And Team Leader**
Period of work: **1 March 2023 to Till Present**
- ✓ Company: **P.K. ONLINE VENTURES LTD.**
Position: **Sales Executive**
Period of work: **20 Oct 2018 to 31 July 2022**
- ✓ Company: **ADITYA BIRLA (PANTALOON)**
Position: **HR Trainee**
Period of work: **27 March 2018 to 25 April 2018**
Project On:- **Performance Appraisal in Pantaloon Brand**
- ✓ Company: **ADITYA BIRLA (PANTALOON)**
Position: **Marketing Trainee**
Period of works: **4 Aug 2017 to 19 Sep 2017**
Project On:- **Brand Diversity and consumer Awareness**

Job Responsibility Include:-

- Managing the Sales process for new prospects from initial contact through to closure.
- Dealing with customer enquiries face to face, over the phone or email.
- Contacting prospective customer and discussing their requirements.
- Identifying what customers want to fulfill their requirements.

Personal Details:-

Father's Name	:	Asad Raza Rizvi
Date of Birth	:	13-OCT-1992
Gender	:	Male
Marital Status	:	Married
Language Known	:	Hindi,English & Urdu
Religion	:	Islam
Nationality	:	Indian
Hobbies	:	Reading Book & listening to music
Permanent Address	:	At- Syed Toli Japla Hussainabad,Dist- Palamu,Jharkhand,822116 (India)

I hereby declare that the information given above is true and correct in best of my knowledge.

Date.....

(KUMAIL RIZVI)

Place.....