

KUSAL LAKSHITHA



009-715-68987748

lakshithajkusal@gmail.com

Dubai, United Arab Emirates, 116 40

<https://www.linkedin.com/in/kusal-lakshitha-b304b9221>

Profile

Experienced and versatile professional with a strong background in store operations, IT analysis. Proven ability in inventory management, team supervision. Former IT Analyst with expertise in software support, data integrity, and system optimization. Skilled in vehicle diagnostics, hydraulic systems, and technical troubleshooting. Holds an MBA in Logistics & Supply Chain Management. Committed to efficiency, accuracy, and delivering high-quality service in every role.

Professional Experience

Store In charge **2024 - Present**
Abela & Co LLC • Dubai, United Arab Emirates

- Oversaw daily store operations, including inventory management, order placement, and staff supervision, ensuring smooth functioning and adherence to company standards.
- Monitored stock levels and executed timely reordering to prevent stockouts or overstocking, improving inventory turnover and minimizing waste.
- Led a team of store staff, assigning duties, training new employees, and maintaining high levels of productivity and customer service.
- Ensured compliance with health, safety, and hygiene regulations, contributing to a safe and clean store environment in alignment with UAE standards.
- Generated and analyzed sales and inventory reports, using data-driven insights to optimize product assortment, reduce shrinkage, and support management decision-making.

Store Keeper **2023 - 2024**
Abela & Co LLC • Dubai, United Arab Emirates

- Managed daily operations of the store including receiving, inspecting, and storing goods, ensuring inventory accuracy and minimal discrepancies.
- Maintained accurate stock records using ERP systems and conducted regular cycle counts to support smooth supply chain operations.
- Coordinated with procurement and kitchen departments to ensure timely replenishment of stock and efficient distribution to internal departments.
- Monitored stock levels, performed FIFO and LIFO practices, and ensured safe storage in compliance with health and safety standards.
- Prepared and updated inventory reports, delivery notes, and purchase requisitions to support internal audits and inventory control procedures.

User Experience Analyst **2020 - 2022**
Pan Asia Bank • Colombo, Sri Lanka

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- Coordinated with procurement and kitchen departments to ensure timely replenishment of stock and efficient distribution to internal departments.
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- Prepared and updated inventory reports, delivery notes, and purchase requisitions to support internal audits and inventory control procedures.

IT Analyst **2018 - 2020**
Standard Chartered Bank • Colombo, Sri Lanka

- Delivered end-to-end technical support for banking software systems, improving issue resolution time by 30% through root-cause analysis and proactive system monitoring.
- Collaborated with cross-functional teams to implement software upgrades, ensuring compliance with global IT standards and minimizing downtime.
- Analyzed business requirements and translated them into system functionalities, enhancing operational efficiency and user satisfaction.
- Maintained data integrity and security across critical applications, assisting in audits and ensuring full regulatory compliance (e.g., GDPR, ISO 27001).

Educational Qualifications

MBA in Logistics & Supply Chain Management

Cardiff Metropolitan University • United Kingdom - 2024

Higher National Diploma in Software & Computing

International College of Business & Technology, Colombo, Sri Lanka - 2017

Diploma in Computer Hardware | National Youth Service Council

Ministry of Youth Affairs & Skills Development, Colombo, Sri Lanka - 2015

Diploma in Hotel Operation

Swiss Lanka Hotel School, Sri Lanka - 2014

GCE Ordinary Level

Ministry of Education • Colombo, Sri Lanka - 2012

PROFESSIONAL CREDENTIALS

- Certificate Course in ICT IDM Computer Studies (Pvt) Ltd. Colombo, Sri Lanka (2013)
- Certificate in Basic Food Hygiene Abela & Co LLC U.A.E. (2023)

Skills

- Inventory Management
- Team Supervision
- ERP Systems
- Data Analysis
- Technical Troubleshooting
- System Optimization
- Stock Control
- Process Improvement
- Logistics Coordination
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Languages

- English
- Sinhala

References

- Available Upon Request