

# CURRICULUM VITAE

LAKPA TAMANG

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## **JOB OBJECTIVE:**

To able to establish myself in a job where the work offers a variety of challenges, greater responsibility, and chances of self-improvement.

To continue my career with an organization that will utilize my MANAGEMENT, SUPERVISION & ADMINISTRATIVE skills to benefit mutual growth

## **WORK EXPERINCE:**

- Worked as a Sales Representatives for Britannia Industries Ltd. Through Distributor (India 2003-2005)
- Worked as Van Marketing Representative for Chaudhary Groups (Wai Wai) 2005 - 2008
- Joined as a Sales Associates at Home Centre (Saudi Arabia 2010 – 2012)
- Worked as a Chief Cashier at Home Centre (Saudi Arabia 2012 – 2013)
- Worked as Inventory Controller at Home Centre (Saudi Arabia 2013 – 2014)
- Promoted to Supervisor at Home Centre (Saudi Arabia 2014 – 2016)
- Presently working as a PRO & Office Admin at Anil Shrestha Contracting LLC (Dubai 2021 - present)

## **Personal Qualities**

- Self-motivated
- Creative
- Adaptable
- Hard Working

## **Skills**

- Hourly shift management
- Inventory Management
- POS systems
- System Knowledge (Excel /Power Point /Oracle)
- Merchandising
- Store displays

## **Experience**

- 4 years in Wholesale (India)
- 7 years in retail (Saudi Arabia)
- +2 years in Office Admin (Dubai)

## **PERSONAL DETAILS:**

NAME : Lakpa Tamang.  
FATHER'S NAME : Dawa Tamang.  
NATIONALITY : INDIAN  
DATE OF BIRTH : 2nd June 1981  
LANGUAGE KNOWN : English, Hindi, Nepali & Arabic.  
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