

Lanz Harley Topacio

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Languages: English & Tagalog | DOB: July 30, 2000 | Nationality: Filipino | Single
Availability to Join: 1 Month Prior Notice



SALES ASSISTANT

Versatile and customer-focused professional with a proven record in both sales and hospitality, blending frontline experience with a long-term mindset for growth and contribution. Recognized for going beyond routine service—connecting with customers, anticipating needs, and creating a positive environment that reflects company values. Driven not just by daily goals, but by a desire to evolve within an organization that values consistency, reliability, and dedication. Eager to build a meaningful career through loyalty, teamwork, and continuous improvement.

KEY COMPETENCIES

CUSTOMER-CENTRIC APPROACH	SALES PROFICIENCY	ADAPTABILITY
CLEAR COMMUNICATION	ATTENTION TO DETAIL	TIME MANAGEMENT
EFFICIENT PROBLEM RESOLUTION	TEAM COLLABORATIONS	CULTURAL SENSITIVITY

PROFESSIONAL EXPERIENCE

Emirates National Oil Company Dubai UAE Sales Assistant <ul style="list-style-type: none">Customer Engagement: Assisting customers with product inquiries and providing tailored recommendations.Sales Optimization: Supporting sales goals through upselling and cross-selling strategies.Inventory Management: Ensuring accurate stock levels and maintaining product organization.Transaction Processing: Managing point-of-sale transactions efficiently and handling returns or exchanges.	June 2023 - Present
RDC Reield Marine Services Inc. Philippines Ship Steward <ul style="list-style-type: none">Supported the cook and steward in maintaining a hygienic working environment.Served meals to officers, passengers, and crew members efficiently.Maintained cleanliness in galley, dining area, and crew quarters.Compiled with maritime sanitation and safety regulations.	Jan 2022 - Dec 2022
Epson Precision Philippines Inc. Philippines Factory Worker <ul style="list-style-type: none">Machine Operation: Operating production machinery to meet output and quality targets.Quality Control: Inspecting products to ensure they meet safety and quality standards.Assembly & Packaging: Assembling and packaging products following company guidelines.Safety Adherence: Following safety protocols and maintaining a clean and organized workspace.	Aug 2018 - May 2019

EDUCATION

Ship's Catering Services NC1: Messman Lemery College, Batangas, Philippines Apr 2021 - March 2023
Sr. High School: Information and Communication Technology Alitagtag College, Alitagtag Batangas, Philippines Jun 2016 - May 2018

CERTIFICATIONS & TRAININGS

- STCW Basic Safety Training (COP) 2024
- Security Awareness Training and Seafarers with Designated Security Duties (COP) 2024
- 410 Hour's Ship's Catering Services National Training I Diploma, 2023
- TESDA | National Certificate I Ship Catering Services (Messman)
- Seafarer's Identification Record Book
- Food Handling 2024