

Leo Mathew Thomas

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OBJECTIVE

To work with an organization that provides a new learning experience with responsibilities and a challenging career to utilize skills and abilities and achieve professional growth and scope for widening the spectrum of my knowledge.

TECHNICAL SKILLS

Accounting : SAP FICO Module, Tally Prime, Tally ERP 9, QuickBook
Software
Other Softwares : Microsoft Office, Advanced Excel, Excel Power Query,
Soft Skills : Team Work, Time Management, Problem solving, Documentation, Engaging Presentation.

EXPERIENCE

Internal Auditor Sept 2022 – Present
Muthoot Finance Ltd.
* Branch audit.

Accountant cum Audit Assistant Dec 2021 – Sept 2022
Ayyar and Cherian Chartered Accountants
* Collaborated with a team of 5 to **Audit** 2 branches of the **State Bank of India (SBI)**.
* Collaborated with a team of 6 to **Audit** 3 Regional Divisions of **Kerala Bank Ltd.**
* Collaborated with a team to conduct an **Internal Audit** of '**The Plantation Corporation of Kerala Ltd.**', a **Kerala Government Enterprise**.
* Preparation of Books of Accounts, Reconciliation of back Statements, Preparation of Financial Statements, Computation of Tax Liability and Filing of different Tax Returns.

EDUCATION

Mahatma Gandhi University Kottayam, Kerala, India
Master of Commerce, Finance and Taxation
Jun 2019 – Jul 2022
CGPA: 3.28 out of 5

Mahatma Gandhi University Kottayam, Kerala, India
Bachelor of Commerce, Computer Application
Jun 2016 – May 2019
CGPA: 7.80 out of 10

CERTIFICATIONS

- Certified in Professional Accounting
- Certified in SAP FICO Module
- Diploma in Professional Accounting

LANGUAGES KNOWN

- English
- Hindi
- Malayalam