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UAE, Dubai, United Arab Emirates

#### **ABOUT ME**

Ambitious MBA-qualified professional with 18 years of diverse experience, including 13 years in the UAE. Proficient in Arabic and adept at engaging with Arab clients. Expertise in Sales and Logistics management, with a strategic focus on optimizing processes and fostering effective supplier relationships. Highly organized, detail-oriented team player seeking a challenging role to leverage valuable skills and drive organizational success.

#### SKILLS

MS Office

Time Management

client management

Problem Solver

Customer Service

Analysis and Reporting

EXCELLENT COMMUNICATION SKILLS

# LANGUAGES

Arabic

ENGLISH

URDU

# HOBBIES

Reading Books,Travelling

# PERSONAL DETAILS

Date of birth

27 May 1984

Nationality

Pakistani

Visa status

Employment(Valid till 12/2/2026)

Marital status

Married

# DRIVING LICENSE

Driving license category

Valid UAE Driving License

# Hassan Abdullah

LOGISTICS, SALES PROFESSIONAL

#### **WORK EXPERIENCE**

#### Logistics Supervisor

#### Excellence Delivery Services LLC / Dubai / Sep 2020 - Present

- Coordinated and arranged optimal vehicle deployment for ongoing projects, enhancing operational efficiency.
- Expertly planned routes for vehicles to maximize productivity and minimize
- delays.

   Selected and trained staff, fostering a motivated, high-performing team.
- Guaranteed timely delivery to clients, significantly boosting customer
- satisfaction levels.Provided rapid solutions through replacement vehicles during incidents of
- breakdown, minimizing disruptions.Ensured all drivers adhered to schedules, achieving punctuality and reliable
- Ensured all drivers adhered to schedules, achieving punctuality and reliable service delivery.
- Collaborated with dispatchers to facilitate timely dispatch, improving overall logistics performance.
  Developed strategic route plans for dispatchers, driving efficiency in delivery
- operations.Conducted regular staff meetings to identify and effectively solve operational
- challenges.Assisted in budget preparation, aligning resources with operational needs.
- Enforced disciplinary measures and managed termination processes to maintain a high-performance culture.
- Acted as a key liaison among supervisors, staff, and customers, enhancing communication and service delivery.

#### Logistics Supervisor

# Al Tabeer Delivery Services LLC( Contractor for Amazon) / Mar 2020 - Aug 2020

- Managed 45 DA's across 3 shifts, ensuring optimal workforce efficiency.
- Achieved near 100% productivity through strategic oversight and support.
- Facilitated seamless communication between Al Tabeer and Amazon.
- Effectively resolved challenges faced by Delivery Associates, enhancing overall team performance.
- Coordinated timely delivery of associates to meet Amazon's requirements, optimizing workforce efficiency.
- Trained new DA's while resolving issues to enhance team performance.
- Managed team's Daily Not Receive (DNR) metrics, driving continuous improvement in operational readiness.

#### Sales Supervisor

#### Areej Al Noor General Trading LLC / Jun 2011 - Feb 2020

- Assigned and monitored sales targets to drive team performance and achieve monthly objectives.
- Motivated staff and promptly resolved issues to enhance productivity and sales outcomes.
- Conducted regular audits through site visits to ensure task completion and
- operational excellence.Performed checks and reconciliations to mitigate risk and ensure integrity in
- Managed month-end stock counts and reconciliations to maintain accurate
- inventory levels.Recruited and maintained optimal staffing levels to support business
- e Ensured comprehensive training for sales staff on product specifications and
- customer service excellence.Collaborated with HR to facilitate effective succession planning and career
- development.Promoted high customer satisfaction by swiftly addressing and resolving
- complaints.

   Coordinated with warehouse management to ensure timely stock deliveries to
- all locations.Expert in mall operations including the procedures for opening, running, and
- Expert in man operations including the procedures for opening, running, and closing locations.
   Empowered staff to effectively communicate special offers and promotions to
- customers.Monitored market trends and competitor strategies to identify opportunities
- for growth.
- $\bullet$  Compiled and submitted comprehensive sales reports to management for strategic decision-making.
- $\bullet$  Evaluated staff performance based on sales achievements and computed commission accordingly.
- Guided and motivated team members to enhance performance and foster professional development.

# Sales Supervisor

# Pakistan Tobacco Company (Subsidiary of British American Tobacco) / Oct 2008 - May 2011

- Led a team of 15 salesmen, driving district-wide cigarette distribution.
- Oversaw monthly sales performance and cash collection, ensuring liquidity and accountability within the team.
- Conducted market visits to enhance customer satisfaction and guarantee timely product delivery
- $\bullet$  Addressed customer complaints effectively, promoting exceptional service to boost market share.
- Provided daily market insights to the General Manager, facilitating informed decision-making.
- Recommended incentive programs and monthly bonuses to motivate and reward sales staff excellence.

# **EDUCATION**

Bachelors of Arts (Economics)

Punjab University, Lahore. / Lahore / 2007

MBA-Master of Business Administration Virtual University of Pakistan. / ISLAMABAD / 2010

# COURSE

Rabbit App

Amazon / Nov 2022 - Nov 2022