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|  |  | EDUCATION |
|  | * **Matriculation** in Royal Heaven Cambridge School Lahore, Pakistan
* **Intermediate** Himayat-e-Islam Degree College Lahore, Pakistan
* **Graduation** in Samnabad Degree College Lahore, Pakistan
 |
| MALEEHA IQBALProfessional SummaryMultifaceted professional leveraging extensive, wide-ranging, and increasingly responsible experience towards a challenging position. contac t detailsPHONE:+971 501492055EMAIL:leoshah1512@gmail.com |  | WORK EXPERIENCE |
|  |  **FSG GROUP – Guest Experience Ambassador (GXA- Current Job)*** Guiding passengers how to use smart gates at airports
* To provide assistance for people who are checking – in, making reservations, rebooking a flight, and checking in baggage.
* To escort passengers to the boarding gate
* To answers any questions that passengers may have.

**THE EMIRATES GROUP– DNATA Customer Service Agent** **(*16 March 2022– 30 August 2022) DUBAI, UAE**** Doing system boarding
* Helping passengers and assisting check in procedures
* Dealing with passenger flight queries
* Verify travel documents and provide boarding passes.
* Guiding passengers about luggage restrictions

 **EXPO 2020 (DOORSEC ) SECURITY** ***(1 April 2021 – 20 January 2022) DUBAI, UAE**** Verifying identification to ensure only authorized persons are permitted in the premises.
* Answering queries from members of the public
* Protecting clients for accidental damages
* Assessing the security needs of an emergency situation and then acting accordingly.
* Enforcing rules and regulations
* Dealing with CID and Police
* Protecting clients
* Scheduling their travelling
* Checking CCTV recordings

 **SHAPES GYM Trainer and Receptionist** ***(11 December 2016 – 15 July 2018 ) LAHORE, PAKISTAN**** Accounts and Registrations of new clients
* Attending calls and checking emails
* Handling social media
* Guide clients in safe exercise
* Taking into accounts individualize physical limitations
* Lead clients of all ages through personal work outs and skill training
* Administer fitness assessments
* Counsel clients on proper nutrition and exercise habits
* Measurements blood pressure and treadmills test
 |
|  | SKILLS |
|  | * Professionally trained in all aspects of riot and disturbance control
* Meeting coordination
* Firearms Expert/Trainer: contact self-defense and protection classes
* Making strategic plans, programmed management, conflict resolution: Team leadership, training
* Development and implementation of safety, security, and loss prevention.
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|  |  | Personal Information |
|  |  **Languages**– Urdu, English, Hindi, Punjabi **Interest**– Music, and Travelling **Activities** - Taking part in social activities. **D. O. B –** 07 August 1989 **Nationality** - Pakistani |