



MANJUNATH N.

CONTACT

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- Dubai, UAE

SKILLS SUMMARY

- Proficient in accounting software such as Tally ERP 9
- Strong knowledge of Generally Accepted Accounting Principles
- Excellent analytical and problem-solving skills.
- Detail-oriented with a high level of accuracy.
- Effective communication and interpersonal skills.
- Ability to work independently and collaboratively in a team environment.

PERSONAL DETAILS

Nationality : Indian
Age : 23
Civil Status : Single
Visa Status : Visit Visa
Visa Expiry : February 5, 2024

LANGUAGES

- English
- Hindi
- Kannada

CAREER OBJECTIVE

Dedicated and detail-oriented accountant with 1 and half year of experience in financial management and reporting. Seeking a challenging position in a dynamic organization to contribute my skills and expertise.

WORK EXPERIENCE

ACCOUNTANT, Hairplay LLC, Dubai

December 2023 - Present

Responsibilities:

- Prepared monthly bank reconciliations.
- Analyzed monthly reporting to reconcile production operations and general ledger.
- Managed financial transactions and maintained accurate accounting records.
- Prepared VAT and income tax forms for commercial and individual clients.

ACCOUNTANT

Saara IT Solutions Pvt Ltd, Karnataka

April 2022 - September 2023

Responsibilities:

- Demonstrated expertise in the preparation and analysis of financial statements and reports.
- Proven ability to manage multiple tasks and competing priorities in a fast-paced environment.
- Conducted internal audits and reviews to identify potential areas of improvement.

EDUCATION

M.COM

M.P.M. Govt First Grade College, Karkala-574104
Mangalore University
7.26 (CGPA) 2023

B.COM

Karnatak Arts & Commerce College, Dharwad-580001
Karnataka University, Dharwad
63.00% (2021)

PUC

Karnatak Arts & Commerce College, Dharwad-580001
Department of Pre- University Education Board
81.33% (2018)

SSLC

Govt. High School Basavapattan, Gangavathi Tq-583225
Karnataka Secondary Education Examination Board
84.80% (2016)