





**MANOJ. K. P**  
**KIZHAKKEPAT HOUSE**  
**KIZHUR (PO)**  
**PANAMANNA – OTTAPALAM – PALAKKAD (DIST)**  
**KERALA – INDIA**  
**PIN: 679501**

✉ [manojkizhur@gmail.com](mailto:manojkizhur@gmail.com)

**Mob: 0562354886**

## CAREER OBJECTIVE

To contribute towards the growth and development of a dynamic organization where opportunities to grow both personally and professionally are ample and where I can utilize my skills effectively & efficiently.

## PROFESSIONAL EXPERIENCE

1. DIANA HEIGHTS  
AIPORT HOTEL  
ALUVA - COCHIN

Done 4 months Industrial Exposure Training in F & B service department at Diana Heights Cochin- Kerala

2. PGS VEDANTA Business  
hotel Cochin

Two Year working experience as senior GSA.

3. Hotel KABANI PALACE  
Muvattupuzha

2020 October onwards, Captain ( Banquet & Restaurant)

4. Classic Family Restaurant  
Dubai

Two Years of working experience (2022-2024) as Restaurant Captain.

## WORKSHOPS & SEMINARS

1. TANDOORI  
DEMONSTRATION

Participated one day Tandoori demonstration workshop held at Nehru Arts & Science college Tamilnadu - India.

2. ADVANCED DIPLOMA IN  
CARVING

Successfully completed Advanced Diploma in Carving (*Add On Program*) organized by Dept. of Catering Science & Hotel Management.

3. GRAPE WINERY

Successfully completed one day workshop on “ wine processing and wine tasting” at *HERITAGE GRAPE WINERY* Bangalore- India.

4. COLD CUTS  
DEMONSTRATION

Participated to days Cold Cuts demonstration workshop held at Nehru Arts & Science college Tamilnadu- India

## AREA OF INTERESTS

- F & B Service area

## ACADEMICS & QUALIFICATIONS

**2016**

**B.Sc Hotel Management & Catering Science**

- Bharathiar University, Coimbatore - Tamilnadu
- Studying at Nehru College of arts & Science Thirumalayampalayam

**2015**

**Training programme on Effective Public Speaking**

- Conducted by Spark Training Academy

**2013**

**National Certificate for Vocational Training [Electrical]**

- Studied at SVITI, Ottapalam – Kerala – India

**2011**

**Higher Secondary Education [Commerce]**

- Kerala Board of Higher Secondary Education, Kerala
- Studied at GVHSS Cherpulachery

## COMPUTER SKILLS

**2011**

**Computerized Accounting Course (TALLY-6.2)**

- GVHSS Cherpulachery – Kerala

I am well versed in Microsoft Office (Word, Excel and PowerPoint) and Internet)

## PERSONAL INFORMATION

### COMMUNICATION SKILL

Father's Name	Balakrishnan
Age	30 Years
Date of Birth	20 <sup>th</sup> of May 1994
Height	175 cms
Eye Colour	Dark Brown Iris
Sex	Male
Marital Status	Married
Religion	Hindu- Nair
Nationality	Indian

Languages Known	Speak	Read	Write
1. Malayalam	✓	✓	✓
2. English	✓	✓	✓
3. Tamil	✓		

Reading, traveling, meeting new people, cooking and listening music

### EXTRA-CURRICULAR ACTIVITIES

*I hereby certify to the correctness of the foregoing information that is true and correct to the best of my knowledge and belief.*

### DECLARATION

**MANOJ. K.P**





Valid Until: 2019-11-23  
For More Info: www.moi.gov.qa  
362019289300

دولة الامارات العربية المتحدة  
UNITED ARAB EMIRATES  
استوفيت الرسوم

اقامة  
RESIDENCE

إقامة جديد



دبي  
DUBAI



جهة الاصدار  
Place of Issue  
عدد المرافق  
Accompanied by

م 222753596

201/2022/2073568

M4262727

مانوج كيزاكي بات بالاكريشنان  
MANOJ KIZHAKKE PAT BALAKRISHNAN

نادل طعام  
WAITER

مطعم كلاسيك فاميلي ش.ذ.م.م  
CLASSIC FAMILY RESTAURANT L.L.C

2024/03/17

تاريخ الانتهاء  
Expiry Date

2022/03/18

تاريخ إصدار الإقامة  
Issue Date



التوقيع  
Sign

التصريح الإقامة لاغية إذا تجاوز حاملها الإقامة خارج دولة الامارات لمدة ستة اشهر  
Residence Permit becomes invalid if bearer resides out of the U.A.E. for more than six months.





HERITAGE  
GRAPE WINERY

## Certificate

This is to Certify Mr/ Ms. ....*MANOJ K.P.*.....

Student of *NEHRU ARTS & SCIENCE* College ,

Department of *CS & H.M*....., Bangalore

has undergone a one day workshop on

" wine processing and Wine Tasting

on *19-3-2016*..".

P. L. Venkatarama Reddy  
Managing Director



# NEHRU ARTS AND SCIENCE COLLEGE

(Reaccredited by NAAC with 'A' Grade, ISO 9001:2008, 14001:2004 Certified,

Recognised by UGC and Affiliated to Bharathiar University)

"Nehru Gardens" \* Thirumalayampalayam \* Coimbatore - 641 105.



## TRANSFER AND CONDUCT CERTIFICATE

Sl.No.7806

Adm no. :20152176

Date: 15.05.2018

1. Name of the Student (in Block letters) : **MANOJ K P.**
2. Name of the Father or Mother : **Mr. BALAKRISHNAN.**
3. Nationality, Religion : **INDIAN, HINDU.**
4. Community : **REFER COMMUNITY CERTIFICATE.**
5. Gender : **MALE.**
6. Date of Birth as entered in the Admission Register : **20.05.1994**
7. Date of admission and Class in which Admitted : **18.06.2015**
8. Class in which the Student was studying at the time of leaving (in words) : **B.Sc. CATERING SCIENCE & HOTEL MANAGEMENT.**
9. Medium of Instruction : **ENGLISH.**
10. Whether the student has paid all the fees dues to the college. : **PAID.**
11. Whether the student was in receipt of any scholarship (Nature of the scholarship to be specified) or any Educational concessions. : **NO.**
12. The student's Conduct and Character : **GOOD.**
13. Date of the Transfer and conduct Certificate : **15.05.2018.**

Note: 1. Erasures and unauthenticated or fraudulent alterations in the certificate will lead to its cancellation.

2. Should be signed in ink by the Head of the Institution who will be held responsible for the corrections of the entries.

Declaration by the Parent or Guardian.

I hereby declare that the particulars recorded against items 1 to 13 are correct and that no change will be demanded by me in future.



PRINCIPAL  
**NEHRU ARTS AND SCIENCE COLLEGE**  
Coimbatore - 641 105.

Signature of the Parent / Guardian.





# NEHRU ARTS AND SCIENCE COLLEGE

(AUTONOMOUS)



Re-Accredited by NAAC with 'A' Grade, ISO 9001:2008 & ISO 14001: 2004 Certified

Recognized by UGC with 2(f) & 12(B) & Affiliated to Bharathiar University

"Nehru Gardens", Thirumalayampalayam, Coimbatore - 641 105.

DEPARTMENT OF CATERING SCIENCE & HOTEL MANAGEMENT

## BAR TENDING WORKSHOP



### Participation Certificate

This is to certify that Mr. / Ms. .... MANOJ K.P. .... of

..... B.Sc. CATERING SCIENCE & HOTEL MANAGEMENT ..... has actively participated in "Bar Tending

Workshop" organized by Department of Catering Science & Hotel Management, Nehru Arts and Science College, held on 19.12.2017.

  
M. SRINIVASAN  
HoD - CS&HM

  
G. SATHISH KUMAR  
Freelancer, Coimbatore

  
Dr. B. ANIRUDHAN  
Principal





## NEHRU ARTS AND SCIENCE COLLEGE

"Nehru Gardens" Tirumalayampalayam Coimbatore – 641 105.

Accredited by NAAC ISO 9001 : 2008 Certified Institutions.  
(Recognised by UGC & Affiliated to Bharathiar University, Coimbatore)



### Department of Catering Science & Hotel Management

This is to Certify that Mr/Ms MANDI. KP.....

has participated in one day Demonstration and Workshop on Tandoori  
Cusine on 13.07.2015 at Nehru Arts and Science College.

# CERTIFICATE

  
**S.F.C. Nathan**  
HoD

  
**AYUB KHAN**  
Resource Person

  
**Dr. B. ANIRUDHAN**  
Principal





# NEHRU ARTS & SCIENCE COLLEGE



(Reaccredited by NAAC with "A" Grade, ISO 9001:2008, 14001:2004 Certified,  
Recognized by UGC and Affiliated to Bharathiar University)

Nehru gardens, Thirumalayampalayam, Coimbatore - 641 105


*The Association of Department of  
Catering Science & Hotel Management*

## Cold Cuts Demonstration & Workshop

This is to Certify that Mr / Ms. .... **MANDJ. KP** .....

*has participated in Two days Demonstration & Workshop*

*held on 02.02.2016 & 03.02.2016 at Nehru Arts and Science College*

  
**N. SUKUMAR**  
HOD

  
**Chef D. JOB KANAGARAJ**  
Resource person

  
**Dr. B. ANIRUDHAN**  
Principal





# NEHRU ARTS AND SCIENCE COLLEGE

Re-accredited with 'A' Grade by NAAC, ISO 9001:2008 & ISO 140001:2004 certified

Recognized by UGC & Affiliated to Bharathiar University

Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105



THAI INSTITUTE OF CARVING  
CUDDALORE

## THAI INTERNATIONAL INSTITUTE OF CARVING

In Association with  
Regd. Under the Government of Tamilnadu  
Cuddalore

### Present



### CERTIFICATE



*This Certificate is awarded to*

**MANOJ.KP**

*for the successful completion of the Add On Programme*

*Advanced Diploma in Carving*

*Organized by*

*Department of Catering Science and Hotel Management*

*from December 2015 to March 2016*

**D. Kannan**  
Add on Co-ordinator

**Chef. Carving Karthick.C**  
Director - TIC

**Dr. B. Anirudhan**  
Principal - NASC





# BHARATHIAR UNIVERSITY, COIMBATORE.

## PROVISIONAL CERTIFICATE

Register No. : 1522P0016

Folio No.: 84561

This is to certify that MANOJ K P

has qualified for the Degree of BACHELOR OF SCIENCE

he / she having passed the final examination held in

APRIL 2018 as follows :

PART I FRENCH

FIRST CLASS

PART II ENGLISH

THIRD CLASS

PART III CATERING SCIENCE & HOTEL MANAGEMENT

SECOND CLASS

Coimbatore 641 046

Date 23/07/2018



Controller of Examinations i/c.





# NEHRU ARTS AND SCIENCE COLLEGE

Re-Accredited by NAAC with 'A' Grade, ISO 9001:2008 & ISO 14001: 2004 Certified  
Recognised by UGC with 2(f) & 12(B) & Affiliated to Bharathiar University, Coimbatore  
"Nehru Gardens", Thirumalayampalayam, Coimbatore - 641 105.



No.

20152176

## *Course Completion Certificate*

Certified that Mr/Ms. **MANOJ K P** was a student of this college during  
2015-2018 he/she has completed the B.Sc. CATERING SCIENCE & HOTEL MANAGEMENT  
degree course in May' 2018.

Date: 15.05.2018



  
**PRINCIPAL**



1311F13 1161311 1783936



**GOVERNMENT OF KERALA**  
**BOARD OF HIGHER SECONDARY EXAMINATION**  
**HIGHER SECONDARY EXAMINATION**

No. HSE 819128

**CERTIFICATE**Register  
Number**7213183**

This is to certify that Mr /Ms **MANOJ .K.P** appeared for the HIGHER SECONDARY EXAMINATION

(**COMMERCE** GROUP) held in **MARCH 2011** He/She is **ELIGIBLE** for higher studies.

The Scores and Grades obtained by the Candidate are shown below:

SUBJECTS	FIRST YEAR			SECOND YEAR				GRAND TOTAL				Grade Obtained	Grade in Words
	CE	TE	Total	CE	PE	TE	Total	CE	PE	TE	Total		
<b>PART I ENGLISH</b>	18	55	73	19	--	32	51	37	--	87	124	B	B only
<b>PART II HINDI</b>	19	70	89	19	--	64	83	38	--	134	172	A	A only
<b>PART III (Optionals) BUSINESS STUDIES WITH FUNCTIONAL MANAGEMENT</b>	19	38	57	18	--	26	44	37	--	64	101	C+	C plus
<b>ACCOUNTANCY WITH COMPUTER ACCOUNTING</b>	20	18	38	20	35	22	77	40	35	40	115	C+	C plus
<b>ECONOMICS</b>	18	49	67	20	--	19	39	38	--	68	106	C+	C plus
<b>STATISTICS</b>	19	26	45	20	38	23	81	39	38	49	126	B	B only

Eligibility for Higher Studies : D+ Grade and above for all subjects



Place : Thiruvananthapuram

Date : 20-05-2011

**SECRETARY**

Board of Higher Secondary Examinations,  
Government of Kerala



I-010756

GENERAL EDUCATION DEPARTMENT  
SECONDARY SCHOOL LEAVING CERTIFICATE  
(Issued under the Authority of the Government of Kerala)

Name of School

P.T.M.H.S. THRIKKATERI

Admission No. 2/39

## GOVERNMENT OF KERALA

311F3J045112162125652



## SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION

Name : MANOJ.K.P

Register Number: 343187

Month &amp; Year: MARCH 2009 No. of Chances: 1

This is to certify that the candidate herein has appeared for the SSLC Examination and secured the following Grades.

Subject	Grade	Grade in words
First Language Paper - I (.....MALAYALAM.....)	A	A Only
First Language Paper - II (.....MALAYALAM.....)	A	A Only
English	B	B Only
Hindi	B+	B Plus
Social Science	C+	C Plus
Physics	B+	B Plus
Chemistry	C+	C Plus
Biology	B+	B Plus
Mathematics	C+	C Plus
Information Technology	A	A Only

## GRADE RANGE

A+ 90% and above	Outstanding	B 60% - 69%	Good	D+ 30% - 39%	Marginal
A 80% - 89%	Excellent	C+ 50% - 59%	Above Average	D 20% - 29%	Need Improvement
B+ 70% - 79%	Very Good	C 40% - 49%	Average	E Below 20%	Need Improvement

Minimum Eligibility for Higher Study is D+ Grade for Each Paper

ELIGIBLE FOR HIGHER STUDIES

- Name : MANOJ.K.P
- Name in Regional Language : മനോജ് കെ.പി
- Date of Birth (in figures) : 20/05/1994  
(in words) : TWENTIETH MAY NINETEEN NINETY FOUR
- Sex : MALE
- Religion and Caste (as per the Admission Register) : HINDU, NAIR
- Whether belongs to SC/ST/OEC/OBC : GENERAL
- Nationality : INDIAN
- Place of Birth : KIZHUR
- Name of Father : BALAKRISHNAN
- Name of Mother : NIRMALA .K.P
- Name of Guardian : BALAKRISHNAN
- Home Address (as specified in the Admission Register) : KIZHAKKEPAT,  
KIZHUR - 679501
- Mode of Presentation : REGULAR

- Identification Marks :  
(i) A WOUND SCAR ON THE RIGHT HAND  
(ii) A BLACK MOLE ON THE CHEST



Sudha M.V.  
Headmistress  
P.T.M. HIGH SCHOOL  
THRIKKATERI - 679 502



Date of Declaration of Result:

08/05/2009

M.K. SIVANKUTTY  
SECRETARY  
Board of Public Examinations, Kerala

Ref: DH/HR/2017/10

Date 8<sup>th</sup> October 2017

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr. Manoj has worked in our organization as a trainee in the F&B service dept. from 08-06-2017 to 08-10-2017.

During his training period, we found him to be honest, sincere and hardworking.

His character and conduct were also observed to be good.

We wish him all success in his future endeavors.

For Diana Heights

HR Manager

For DIANA HEIGHTS

HR MANAGER





REF: PGS/HR/2019/10/02

Dated: 15<sup>th</sup> October 2019

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. Manoj K P , S/o Balakrishnan, Kizhakkepat House, Kizhur PO , Panamanna, Ottapalam, Palakkad (Dt). has worked in our organization as Guest Service Associate in Food & Beverages Service Department from 1<sup>st</sup> June 2018 to 15<sup>th</sup> October 2019.

During this tenure, we found him to be **honest, sincere and hard working**. His character and conduct were also observed to be good.

We wish him all success in his future endeavors.

For The PGS Vedanta

A unit of PGS Inn Pvt Ltd.



Jaya Rani. J

Asst. Manager H R







# BHARATHIAR UNIVERSITY

COIMBATORE

CHOICE BASED CREDIT SYSTEM

## CONSOLIDATED STATEMENT OF MARKS

FOLIO NO.

15689

NAME OF THE EXAMINEE				COLLEGE OF STUDY / CENTRE					
MANOJ K P				NEHRU ARTS & SCIENCE COLLEGE COIMBATORE					
REGISTER NO		DEGREE & BRANCH OF STUDY					MONTH & YEAR OF LAST APPEARANCE		
1522P0016		B.Sc. CATERING SCIENCE & HOTEL MANAGEMENT					APRIL 2018		
PART	SEM	COURSE CODE	COURSE TITLE	CREDIT	MAX MARKS	AWAR- DED	GRADE POINTS	GRADE	MONTH & YEAR
1	1	11F	FRENCH I	04	100	059	05.9	B	11 15
2	1	12E	ENGLISH I	04	100	043	04.3	C	11 15
3	1	13A	CORE: FOOD PRODUCTION & PATISSERIE-I	03	075	042	05.6	B	11 15
3	1	13B	CORE: FOOD AND BEVERAGE SERVICE-I	03	075	039	05.2	B	11 15
3	1	1AA	ALLIED: HOUSE KEEPING MANAGEMENT-I	03	075	050	06.6	A	11 15
4	1	1FA	ENVIRONMENTAL STUDIES	02	050	020	04.0	C	11 15
1	2	21F	FRENCH II	04	100	063	06.3	A	04 16
2	2	22E	ENGLISH II	04	100	046	04.6	C	11 16
3	2	23A	CORE: FOOD PRODUCTION & PATISSERIE-II	03	075	039	05.2	B	04 16
3	2	23B	CORE: FOOD AND BEVERAGE SERVICE-II	03	075	033	04.4	C	04 16
3	2	23P	CORE PRACTICAL-I: FOOD PRODUCTION AND PATISSERIE-I	04	100	084	08.4	D+	04 16
3	2	23Q	CORE PRACTICAL-II: FOOD AND BEVERAGE SERVICE-I	04	100	060	06.0	A	04 16
3	2	2AA	ALLIED: HOUSE KEEPING MANAGEMENT-II	03	075	039	05.2	B	04 16
3	2	2PA	ALLIED PRACTICAL: HOUSE KEEPING MANAGEMENT	02	050	036	07.2	A+	04 16
4	2	2FB	VALUE EDUCATION - HUMAN RIGHTS	02	050	026	05.2	B	04 16
3	3	33A	CORE: FOOD PRODUCTION & PATISSERIE-III	03	075	037	04.9	C	11 16
3	3	33B	CORE: FOOD & BEVERAGE SERVICE-III	03	075	041	05.4	B	11 16
3	3	33C	CORE: HOTEL ACCOUNTING	03	075	046	06.1	A	11 16
3	3	33D	CORE: TOURISM & MARKETING MANAGEMENT	03	075	039	05.2	B	11 16
3	3	3AC	ALLIED: FRONT OFFICE OPERATIONS-I	03	075	043	05.7	B	11 16
4	3	3FA	TAMIL	02	050	039	07.8	D	11 16
4	3	3ZA	SKILL BASED SUBJECT: BAKERY AND CONFECTIONERY - I	03	075	032	04.2	C	11 16
3	4	43A	CORE: FOOD PRODUCTION & PATISSERIE-IV	03	075	035	04.6	C	11 17
3	4	43B	CORE: FOOD AND BEVERAGE SERVICE-IV	03	075	034	04.5	C	11 17
3	4	43C	CORE: COMPUTER APPLICATIONS IN HOTEL INDUSTRY	03	075	041	05.4	B	04 17
3	4	43P	CORE PRACTICAL: FOOD PRODUCTION & PATISSERIE-II	04	100	073	07.3	A+	04 17
3	4	43Q	CORE PRACTICAL: FOOD & BEVERAGE SERVICE-II	04	100	048	04.8	C	04 17
3	4	43R	CORE PRACTICAL: COMPUTER APPLICATIONS IN HOTEL INDUSTRY	02	050	046	09.2	O	04 17
3	4	4AC	ALLIED: FRONT OFFICE OPERATIONS-II	03	075	035	04.6	C	04 17
3	4	4EV	PROJECT:	04	100	057	05.7	B	04 18
4	4	4FA	TAMIL	02	050	044	08.8	D+	04 17
3	4	4PC	ALLIED PRACTICAL: FRONT OFFICE OPERATIONS	02	050	042	08.4	D+	04 17
4	4	4ZB	SKILL BASED SUBJECT: BAKERY AND CONFECTIONERY - II	03	075	038	05.0	B	04 17
4	4	4ZP	SKILL BASED PRACTICAL: BAKERY AND CONFECTIONERY	03	075	041	05.4	B	04 17
3	5	56B	INDUSTRIAL EXPOSURE TRAINING REPORT	04	100	082	08.2	D+	11 17
3	6	63A	CORE: FOOD & BEVERAGE MANAGEMENT	03	075	042	05.6	B	04 18
3	6	63B	CORE: FOOD PRODUCTION & PATISSERIE-V	03	075	031	04.1	C	04 18
3	6	63C	CORE: FOOD & BEVERAGE SERVICE-V	03	075	041	05.4	B	04 18
3	6	63P	CORE PRACTICAL: FOOD PRODUCTION & PATISSERIE-III	04	100	055	05.5	B	04 18
3	6	63Q	CORE PRACTICAL: FOOD & BEVERAGE SERVICE-III	04	100	059	05.9	B	04 18
3	6	6EA	ELECTIVE: ROOM DIVISION MANAGEMENT	04	100	043	04.3	C	04 18
3	6	6EC	ELECTIVE: HUMAN RESOURCE MANAGEMENT	04	100	053	05.3	B	04 18
5	6	67A	EXTENSION ACTIVITITES	02	050	043	08.6	D+	04 18
4	6	6ZD	SKILL BASED SUBJECT: BAR MANAGEMENT	03	075	044	05.8	B	04 18
4	6	6ZP	SKILL BASED PRACTICAL: BAR MANAGEMENT	02	050	025	05.0	B	04 18
** END OF STATEMENT **									
PART	Credit Earned		CGPA	GRADE	Classification				
1	08		6.100	A	FIRST CLASS				
2	08		4.450	C	THIRD CLASS				
3	100		5.763	B+	SECOND CLASS				
4	22		5.581	B+	-----				
5	02		8.600	A++	-----				



COIMBATORE - 641 046

Date : 23/07/2018

CONTROLLER OF EXAMINATIONS i/c.