



MUHAMMAD BILAL

Reservation Sale Agent

About Me

To obtain a challenging and rewarding Reservation Sales Agent position in a reputable travel company where I can utilize my skills and experience to contribute to the success of the organization.



+92 3080951697



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Mohalla Hayat Abad Post Office
Isakhel District Mianwali

LANGUAGE

- English (Excellent
- Urdu (Good)
- Japanes(basic)

SKILLS

- Computerized reservation systems
- Excellent communication and interpersonal skills
- - Strong sales and upselling techniques
- - Ability to work in a fast-paced environment
- - Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook)

EXPERIENCE

Reservation Sale Agent
Niazi International Travel & Tourism
Agency- Pakistan
2023 - 2025

- Handle incoming calls, emails, and chats from customers to book travel arrangements, provide travel information, and resolve issues.
- Utilize strong sales and upselling techniques to meet or exceed sales targets.
- Provide excellent customer service, ensuring high levels of customer satisfaction and loyalty.
- Stay up-to-date with travel industry trends, promotions, and new destinations.
- Collaborate with colleagues to achieve sales goals and promote company products.

EDUCATION

Govt Associate College (Pakistan)

Intermediate of Arts
2021-2023

Govt High School No 2 (Pakistan)

Matriculation Science
2019-2021

CERTIFICATION

HSE Safety Officer Diploma (England)
1 Year's Information Technology Diploma (Pakistan)