



MOHAMED RISWAN

CASHIER CUM SALES

CONTACT



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Deira, Dubai

SKILLS

- Product Knowledge
- Sales Expertise
- Cash Register Systems
- Cash Management
- Issue Resolution
- Verbal and Written Communication
- Order Taking
- Customer Service Excellence
- Time Management Skills
- Microsoft Office

LANGUAGES

- **English**
Fluent
- **Tamil**
Fluent
- **Hindi**

PROFESSIONAL SUMMARY

Experienced candidate with vast background in customer service roles. Possesses extensive knowledge of policies, procedures, and regulations related to cash handling and customer relations. Consistently praised for providing fast and accurate service, as well as being able to recognize and resolve customer complaints. Committed to providing outstanding customer service and maintaining an efficient and organized workplace.

EXPERIENCE

September 2019 - December 2022

CASHIER CUM SALES

Danube Supermarket, Riyadh

- Operated cash register and accurately processed payments, returns, and exchanges.
- Performed opening and closing procedures, such as counting cash register, restocking, and cleaning.
- Accurately processed customer payments using cash, credit cards, and checks.
- Demonstrated excellent customer service skills while interacting with customers in a friendly manner.
- Provided excellent customer service by greeting customers and offering assistance.
- Helped restock shelves when necessary to maintain an organized display area.
- Developed strong customer service skills by providing efficient and accurate service.
- Assisted customers with locating items throughout the store when needed.
- Supported other departments within the store by providing assistance when needed.

January 2015 - August 2019

Sales Executive

RED CHERRY ELECTRONICS STORE, Chennai, Tamil Nadu

- Generated leads and followed up on customer inquiries.
- Resolved customer complaints in a timely manner while providing excellent customer service.
- Built multiple customer relationships and cultivated long-term partnerships.
- Prepared quotes and proposals for new and existing products.
- Generated detailed reports on weekly and monthly sales performance against established goals.
- Maintained strong relationships with key customers and stakeholders.
- Used negotiation and persuasion skills to influence decision-makers.

Intermediate

- Arabic

Intermediate

- Identified target markets for new products by conducting market research.
- Developed and implemented successful strategies for customer acquisition and retention.
- Analyzed sales data to identify trends in customer preferences and buying habits.

EDUCATION

November 2013

Bachelor of Engineering (B.E) in Electronics and Communication GPA 6.8

Mohamed Sathak Engineering College, Ramanathapuram

Relevant Coursework

- Diploma in Computer Application

ADDITIONAL INFORMATION

PERSONAL DETAILS

Date of birth : 03.07.1990

Visa Status : Visit visa

Nationality : Indian

Passport number : V 8409823