



# MIDHUN A V

## WAREHOUSE ASSISTANT

midhunthalaklayi@gmail.com

+971551469631

KARAMA, DUBAI, UNITED ARAB EMIRATES

07 December, 1993

As a highly motivated and creative individual, my career aspiration is to contribute the best of my service in field of warehouse assistant utilize the knowledge, communication skills and efforts to work effectively in an organization. Be a responsible team player, making significant contributions to the success of the organization goals and strategic directions.

## WORK EXPERIENCE

### Warehouse assistant

SREEKRISHNA HARDWARE, KERALA, INDIA

09/2016 - 12/2020

#### Achievements/Tasks

- Inbound duties like-off loading, receiving, checking, counting and put away
- Outbound duties like- checking the manifest and picking, packing, and checking shipment and delivery.
- Mostly checking of shipment damages.
- Inventory checking off all shipment.
- Shipment quality and quantity checking when receiving and delivery time.
- Loading or unloading truck from ground level to platform.

### CASHIER CUM ASSISTANT ACCOUNTING

JANAKEYYA HYPER MARKET, KERALA, INDIA

01/2021 - 08/2022

#### Achievements/Tasks

- Posting journal entries.
- Maintain through knowledge of store merchandise and store credit card.
- Solved billing problems and answered customer inquiries.
- Balanced cash drawer at the close of each shift.
- Manage all accounting transactions.
- Ensure timely bank payment.

## SKILLS

Handling computer with Microsoft word, excel and PowerPoint including tally with experience.

Maintaining a clean, organized and safe work environment for all staff members.

Ability to organize and prioritize important job tasks that need to be done quickly.

Acting as a warehouse supervisor's absence.

Physically fit and able to stand and walk around for long periods of time.

## PASSPORT DETAILS

PASSPORT NO : R0378358

VISA STATUS : VISIT VISA

DATE OF ISSUE : 27.07.2017

DATE OF EXPIRY : 26.07.2027

## LANGUAGES

ENGLISH

Full Professional Proficiency

HINDI

Full Professional Proficiency

MALAYALAM

Native or Bilingual Proficiency

## CERTIFICATES

Diploma in indian and foreign accounting (DIFA)  
(10/2015 - 05/2016)

Excel (10/2015 - Present)

## INTERESTS

DRAWING

PLAYING CRICKET

MUSIC

## EDUCATION

### Bachelor Of Commerce

Kannur University

07/2012 - 04/2015

Kerala, India

### Higher Secondary Education

Chemnad Higher Secondary School

06/2010 - 03/2012

Kerala, India