



MIRA ROXANNE M. CENIZA

PROFILE

Age: 30

Date of Birth: September 8, 1994

Gender: Female

Civil Status: Single

Nationality: Filipino

Religion: Roman Catholic

Address: Jasas Street Al Mutawaa Al
Ain, Abu Dhabi UAE

Visa Status: February 21, 2025 - April
21, 2025

Passport Number: P2650702C

Passport Validation: December 13,
2022 - December 12, 2032

Person Incase of Emergency: Jefferson
M. Ceniza

Contact Number: +971 56 715 1166

CONTACT

MOBILE:
+971586995309

EMAIL:
miraceniza08@gmail.com

EDUCATION

Associate of Science in Hotel and Restaurant Management
Batangas State University
School Year of Graduation.' 2013

Batangas National High
School Year of Graduation.' 2011

WORK EXPERIENCE

Merchant Specialist

Valeros Velasco Business Solution Inc.
(Banco De Oro Philippines)
February 16, 2024 —September 6, 2024
Batangas City NJ

Store Manager
J.P. Alabastro Food Service
Seven Eleven Philippines Incorporated
December 20, 2021— October 28, 2022
Sto Tomas Batangas

Merchandiser

Unilab
Savemore Supermarket
January 1, 2021- June 30, 2021
Diversion Alangilan Batangas City

Store Manager

J.P. Alabastro Food Service
Seven Eleven Philippines Incorporated
May 1, 2019 - October 20, 2020
Batangas Port Batangas City

Assistant Manager

Seven Eleven Philippines Incorporated
April 1,2018 - January 31, 2019

RELEVANT SKILLS

MS Office Application
Excel Power Point
Beginner Leadership Problem
Solving and Decision Making
Good Communication Skills
(written and verbal)
Write and Edits Reports
Teamwork
Analytic Strong and Work Ethic
Initiative Computer/Technology
Detail – Oriented
Flexible/Adaptable Interpersonal
Organize Plan and Prioritize Work

REFERENCE

Jerwin D. Dimalaluan

Store Manager
Philippine Seven Corporation
+639496992334
Jaweh2330@gmail.com
Co-worker

Maribel Cruz

Area Manager
+639209711676
Mccruz@philseven.com
Co-worker

Balagtas Rotonda

Full Time Sales Associate

Outsource Asia International Multi-Purpose
Cooperative
Seven Eleven Philippines Incorporated
February 10, 2016 - December 5, 2017
Batangas Regional Batangas City

Service Crew

Jollibee
March 2015 — September 2015
Pallocan West Batangas Ciyy

ServiceCrew

Greenwhich
November 14, 2013 - May 10, 2014
Rizal AvenueBatangas

Sales Clerk

Tonix Imaging Center
May 30, 2014 - November 15, 2014
Sm City Batangas
Pallocan East Batangas City

TRAININGS/SEMINARS

It's More Fun in the Philippines "It's Relevance and Impact to the Filipino Hospitality and Tourism Industry"

October 18, 2012
Batangas State University
Katherine Arellano

Food and Vegetable Carving Workshop

January 24, 2013
Maria Theresa Abiad

Pre OJT Orientation Seminar

February 4, 2019
Batangas State University
Camilo Alulod

I hereby certify that the above information is true and correct to the best of my knowledge and beliefs.

Mira Roxanne M. Ceniza
Applicant