

MIRSAN MANOL



CONTACT

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LOCATION: DUBAI
NATIONALITY: INDIA

PERSONAL DETAILS

Date Of Birth : 26/05/1990
Gender : Male
Marital Status : Married
Passport Number : T6852638
Date Of Expiry : 09/07/2029

IT SKILLS

MS EXCEL (ADVANCED)
MS WORD
MS OFFICE
TALLY ERP 9
QUICK BOOK
SAP

ADDITIONAL

DRIVING LICENSE (UAE&INDIA)
UAE LICENSE EXPIRY : 30/09/2026
EFT (ESSENTIAL FOOD SAFETY TRAINING
CERTIFICATE-UAE)

INTERESTS

Travelling
Gym
Reading
Riding

PROFILE

Accurate and immensely motivated finance graduate and a result oriented accounting professional with broad knowledge of management accounting
Now seeking for a responsible position in a reputed company which offers genuine room for progression and where I can make significant contribution

WORK EXPERIENCE

STATION SUPERVISOR ADNOC DISTRIBUTION (DUBAI)

2016- STILL WORKING

- Supervising staffs
- Improve staff performance and empathetic problem-solving methods.
- Inventory and order business supplies
- Answering phones, responding to email inquiries.
- Day and monthly closing accounts
- Pay roll Management

SALES EXECUTIVE

FMCG SECTION

NESTO HYPERMARKET -SHARJAH

2013-2016

- Making appointment with and meeting new customer
- Agreeing sales, prices, contracts and payments
- Meeting sales targets
- Promoting new products and any special deals
- Product display in store

EDUCATION

HIGHER SECONDARY

MES COLLEGE

DIPLOMA

NATIONAL INSTITUTE OF FIRE&2009-2010 SAFETY(NIFE COCHIN)

SECONDARY EDUCATION

N.AM.HSS

KEY SKILLS AND CHARACTERISTICS

- Hard working and result oriented
- Good communication skill
- Multi-tasking skills
- Work under pressure and flexible
- Always learner
- Adaptable to change

LANGUAGES

English
Malayalam
Hindi
Arabic