



MITTAL LATHIA

Chartered Accountant

Contact No. : +971 545 30 3748

Email : camittallathia2016@gmail.com

Profile Summary

A Chartered Accountant with 6 plus years of experience in the area of accounts, finance, audit and taxation. Highly self-motivated and detailed-oriented individual aspiring to be an excellent professional in field of accounts and finance.

Present Address:

Mankhool, Dubai.

Date of Birth:

9th November, 1993

Marital Status:

Married

Nationality:

Indian

Languages known:

English, Hindi, Gujarati

Membership:

The Institute of Chartered Accountants of India
(No. 174125)

Professional Skills:

- Financial statement analysis
- Statutory & income tax Audit
- Budgeting and forecasting
- Regulatory compliance
- GST Returns & Audits
- Compliance & Controls
- Team management & mentoring
- International Financial Reporting Standards.

Academic Background

Degree	Year	University/Institute
Diploma in International Financial Reporting Standards(IFRS)	2022	Association of Chartered Certified Accountants (ACCA)
Diploma in Information System Audit (DISA,ICAI)	2018	Institute of Chartered Accountants of India (ICAI)
Chartered Accountant(CA)	2016	Institute of Chartered Accountants of India (ICAI)
Bachelor of Commerce (B.Com)	2014	H.L Institute of Commerce, Ahmedabad University

Work Experience

T.M Viradiya & Co, Chartered Accountants, Surat - India

Senior Tax and Audit Manager

August 2016 to November 2022 (6 years & 3 months)

- Finalization of year-end financial statements as per applicable Financial Reporting Framework.
- Manage and coordinate client audit plans and fieldwork including financial and operational audit for small and large companies across multiple industries including trading, retails, diamond & jewellery and textile manufacturing.
- Financial consulting, tax planning and preparation of tax returns for corporate and individual clients.
- Complied with Income Tax and Goods & Service Tax requirements.
- Liaising with the tax department post facto submission/tax audit/assessments on scrutiny matters and advising management on various legal matters with tax department.
- Monitor and advise on process improvement activities to ensure compliance.

Strengths

Adaptable
Persistent, Punctual,
Team Work, and
Problem solving

Interests and Hobbies:

Reading books, drawing,
watching movies and travelling.

Salary:

In commensurate with
qualifications and experience.

Additional Information:

On visit visa valid till
15th March, 2023

Anil S Shah & Co, Chartered Accountants, Ahmedabad - India**Article Assistant & Senior Tax Auditor****February 2013 to February 2016 (3 years)**

- Planned and carried out a variety of company audits including operational and financial audits.
- Consulting clients on taxability, tax structure and opinions on tax matters.
- Advised various clients in preparation of Financial Statements.
- Preparation and filing of Income Tax, Service Tax and TDS returns and handling all matters related to above returns.
- Review trial balance on monthly, quarterly basis and preparing financial statements as per applicable financial reporting framework.
- Assessment and post search assessment works for Income Tax.

Computer Literacy

- Comfortable in working with various windows based packages like Microsoft Excel, Powerpoint Presentation and Microsoft Office.
- Functional knowledge of Accounting Software like Tally ERP 9, MCS and Miracle Accounting Software.

Certification

- Certificate Course on *Con-current Audit* of Bank by ICAI.
- Advance IT Training of 100 hours course conducted by ICAI.
- Orientation Program conducted by ICAI.
- General Management and Communication skill course conducted by ICAI.