

CURRICULUM VITAE

MOHAMAMD ROSHAAN

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Dubai, UAE



APPLIED FOR : WAREHOUSE ASSISTANT

CAREER OBJECTIVE

Seeking an increasingly responsible for a position in an organization where in I can obtain career development and efficiency. And to work in a challenging environment where my qualification, experience and dedication can utilized for the prospects of the organization.

QUALIFICATION & CERTIFICATES

- Matric

EXPERIENCES

- Presently working with Tru Max ,Dubai as a **Warehouse Assistant** At **Sino Trans** Middle East ,fze,Dubai for 1.5Year to till now
- Worked with **Daraz Online Shopping ,Pakistan** as a **Warehouse Assitant** for **02Years**

PERSONAL DETAILS

- Date of Birth : 16/05/2000
- Religion : Muslim
- Nationality : Pakistan
- Age : 22
- Sex : Male
- Marital Status : Single
- Languages Known : English,Urdu,Hindi,Punjabi

PASSPORT DETAILS

- Passport No : HK9840081
- Issue Date : 21/10/2019
- Expiry Date : 19/10/2024
- Visa Status : Employment visa

DUTIES AND RESPONSIBILITIES

- Prepare and complete orders for delivery or pickup according to schedule (load, pack, wrap, label, ship)
- Receive and process warehouse stock products (pick, unload, label, store)
- Perform inventory controls and keep quality standards high for audits
- Keep a clean and safe working environment and optimise space utilisation
- Complete diary logs into inventory
- Report any discrepancies
- Communicate and cooperate with supervisors and coworkers
- Processing, packaging and shipping orders accurately
- Organizing stocks and maintaining inventory
- Inspecting products for defects and damages
- Box, wrap and pack the merchandise in accordance with relevant procedures and standards
- Prepare all orders for shipment
- Record and manage all impaired or damaged merchandise items

DECLARATION

I sincerely hope that my application will receive your kind attention and I am most anxious that an opportunity for an interview is given to me at your earliest convenience