

# MOHAMED BADHURUDEEN



## Contact

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@gmail.com

+971 508155382

Deira Dubai, U A E

## Personal Details

Date of Birth : 08/02/2003

Nationality : Indian

## Skills

Tally ERP 9 80%

Team work 80%

Hard worker 80%

Good communication 80%

## Languages

English.

## OBJECTIVE

I am completed Bachelor of commerce an computer application. I can apply my analytical skills enhance my knowledge to financial management, and contribute to the company's success while purchasing professional growth and development.

## EXPERIENCE

### Poorvika Mobile Showroom

2023 -

Accountant Cum Cashier

2024

\*Posting and processing journal entries to ensure all business transactions are recorded.

\*Updating accounts receivable and issue invoices.

\*Updating accounts payable and perform reconciliations.

\*Assist with reviewing of expenses, payroll records etc. as assigned.

\*Update financial data in databases to ensure that information will be accurate and immediately available when needed.

\*Prepare and submit weekly/monthly reports.

\*Assist senior accountants in the preparation of monthly/yearly closings.

## EDUCATION

### Thiruvalluvar University, India

2020-

Bachelor of Commerce (Computer Application)

2023

## PASSPORT DETAILS

Passport No : Y5337015

Visa validity : 05/11/2024