



MOHAMED ELSAYED MAHMOUD

CONTACT

☎: +971566265705

✉: mobondok246@gmail.com

📍: Dubai, UAE

PERSONAL DETAILS

Date of Birth : 01.05.2001

Nationality : Egyptian

Gender : Male

Marital status : Single

Visa Status : Visit visa

SKILLS

- Communication
- Problem solving
- Time management
- Leadership
- Active listening
- Computer
- Customer service
- Interpersonal communication
- Teamwork

LANGUAGE

- English
- Arabic

PROFESSIONAL SUMMARY

A position with an organization where I can utilize the best of my skills and abilities that fit to my education. Skills and experienced a place where an encouraged and permitted to be an active participant as well vital contribute on development of the company.

WORK EXPERIENCE

- **ACCOUNTANT** *2023- 2024*
Sanitary ware Elmansoura Egypt

Duties and Responsibilities

- Complying with all company, local, state, and federal accounting and financial regulations.
- Compiling, analyzing, and reporting financial data.
- Creating periodic reports, such as balance sheets, profit & loss statements, etc.
- Presenting data to managers, investors, and other entities.
- Maintaining accurate financial records.
- Performing audits and resolving discrepancies.
- Computing taxes.

- **CASHIER** *2021 -2022*
Carrefour Mall Elmansoura, Egypt

- **CASHIER** *2019 -2021*
El Baghl Restaurant Elmansoura,Egypt

Duties and Responsibilities

- Welcoming customers, answering their questions, helping them locate items, and providing advice or recommendations.
- Operating scanners, scales, cash registers, and other electronics.
- Balancing the cash register and generating reports for credit and debit sales.
- Accepting payments, ensuring all prices and quantities are accurate and proving a receipt to every customer.
- Processing refunds and exchanges, resolving complaints.
- Bagging or wrapping purchases to ensure safe transport.
- Following all store procedures regarding coupons, gift cards, or the purchase of specific items, such as alcohol or cigarettes.

- **SALES PERSON** *2017- 2018*
Fashion Store, Egypt

Duties and Responsibilities

- Greeting customers
- Responding to questions and giving information to the customers
- Sharing product knowledge with customers
- Providing recommendations to customers
- Managing financial transactions and processing payments
- Preparing merchandise and designing displays
- Maintaining a clean and tidy space
- Assisting with inventory
- Handling refunds and returns

EDUCATION

- Bachelor Degree in Accountant Studied at Egypt

DECLARATION

I hereby declare that all the above mentioned details are true and correct to the best of my knowledge and belief