



# MOHAMED FAVAS C

Graduate in Commerce with major in Computer Application . Highly detail-oriented individual, eager to contribute towards the building of a strong team. Knowledge and understanding of various Accounting and Finance tools. Seeking for an entry level position where I can utilize my skills and expertise for the growth of the organization.

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## Education

**Bachelor of Commerce**  
**Calicut University | 2016 - 2019**

- Major in Computer Application

## Skills

### Professional

- Tally ERP.9
- Peachtree
- Quickbooks
- Myob
- MS Office

### Personnel

- Excellent Communication
- Standards of accounting
- Attention to detail
- Fast Learner
- Team Player
- Problem solving
- MS Office

## Personal Info

Father's Name : Beerankutty .C  
DOB : 15/06/1997  
Gender : Male  
Marital Status : Single  
Nationality : Indian  
Passport No : T1989804  
Permanent Address : Chevapra (H),  
Kerala, India

## Experience

### Billing and Customer Service

**Thayyil Traders, Malappuram**  
**Dec 2020 - Dec 2021**

- Received payments from customers and verified credibility
- Answered customer questions and concerns about billing
- Updated account records with new balances and other related data
- Communicating with customers through various channels.
- Acknowledging and resolving customer complaints.

### Accountant Trainee

**Hamid Hussain & Associates, Tirur**  
**May 2020 - Nov 2020**

- Posting and processing journal entries to ensure all business transactions are recorded.
- Assist team in the preparation of accounting projects.
- Record company day to day expense in ledger book and excel.
- Prepare and submit weekly / monthly reports
- keep accounts book and system up-to date

## Certifications

**Certified Accountant – IICA.US**

**SAP – Finance & Controlling**

- Consultant Level & End user Level

**Corporate Accounts Practitioner (CAP)**

## Languages

- English
- Malayalam