



MOHAMMED BILAL AFRAD

📍 Dubai, UAE ✉ afradmba@gmail.com ☎ +971 555110195

in MOHAMMED BILAL AFRAD 📁 Bilal's Portfolio

🛂 Passport No: S0232357 📞 +91 7560967629 📅 17/04/1999

🇮🇳 Indian 🛂 Visa Status: Visit Visa

👤 PROFILE

Self motivated and hard worker seeking for an opportunity to work in a challenging environment to prove my skill and utilise my knowledge & intelligence in the growth of the organisation.

💼 PROFESSIONAL EXPERIENCE

Packapeer Academy Pvt. Ltd (Brototype)

Lead Of Academic Operations

03/2023 – 03/2024 | Bangalore, Karnataka

- Evaluate performance, Delegate duties, monitor the work of the team & oversee day to day operations.
- Recruiting and training for new employees.
- Overlook placement activities of batches and delegate activities to improve students qualities.

Academic Advisor

09/2022 | Kozhikode, Kerala

- Discussing career and educational goals with students.
- Aiding in the course selection process to ensure progress towards student goals.
- Maintaining updated reports on student progress.

Think & Learn Pvt. Ltd. - BYJUS

Business Development Trainee

07/2022 – 09/2022 | Bangalore

Generate revenue from prospect clients using CRM database across the region. In addition to this, working on qualified opportunities to maintain and increase the revenue adherence and sales numbers.

- B2C Sales, CRM, Inside Sales
- Planning & Teamwork
- Effective Communication

3Clikk Solutions

Creative Specialist (Freelancer)

03/2020

🌐 LANGUAGES

Malayalam • English • Hindi

🎓 EDUCATION

Bachelor of Engineering (Computer Science)

P.A. College Of Engineering, Mangalore
2018 – 2022 | Mangalore, Karnataka

Higher Secondary Education (HSE)

T.I.H.S.S Naimarmoola

2016 – 2018 | Kasaragod, Kerala

{ } TOOLS

Adobe Photoshop • Power Bi • Zoho

Microsoft Excel • Tableau • Figma

Adobe Illustrator • LeadSquare • Git

Visual Studio Code • Canva

🧩 SKILLS

Graphic Designing • MS Office

Operations • Administration

Leadership and Management

Public Speaking • Planning and Teamwork

Training and Development

Problem Solving

📄 CERTIFICATES

System Administration and IT infrastructure service

Coursera- Google

Entrepreneurship 1: Laying the foundation

Coursera-University of Illinois at urbana-Champaign

✍ DECLARATION

I hereby declare that the details and information given above are complete and true to the best of my knowledge.

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