
MOHAMMED THOUFEEQ

Perumparambath(H) .Kerala
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in

OBJECTIVE

I am looking for an entry-level position to kickstart my career in the Accounting field . I wish to work in a dynamic organisation that will contribute to my professional and personal growth while I contribute to the growth of the company as well as engage in opportunities to further the company's goals

EXPERIENCE

01/01/2020 -
30/05/2021

- **SALESMAN CUM CASHIER**
SANA BAKERY AND SUPER MARKET AGALAD
I Have Part Time worked with Salesman cum Cashier at SANA BAKERY & SUPER MARKET

1/1/2024 -
30/5/2024

- **Cashier**
THE GROCERY SHOP

01/02/2023 -
20/11/2023

- **Assistant Accountant**
Tax solution
I worked on Data entry,Purchase Register, Sale Register,Accounting Analysis ,GST Return filling

EDUCATION

2021-2022

- **Institute of Standard Accounts) (ISAGURUVAYUR)**
INTERNATIONAL DIPLOMA IN MASTER ACCOUNTING (Tally ERP 9,Tally Prime,GST,GCC VAT)
FIRST CLASS

2018-2023

- **A.C. Kunhimon Haji Memorial ICA College Thozhiyoor**
Bachelor of Business Administration
D

2016-2018

- **Seethi Sahib Memorial Vocational Higher Secondary School Edakkazhiyur**
PLUS TWO
B+

2015-2016

- **M I H S S Ponnani**
SSLC
C+

SKILLS

- MICROSOFT EXCEL
- MANAGEMENT SKILL
- TALLY SOFTWARE
- GST RETURN FILLING
- TALLY ERP 9
- TALLY PRIME
- VAT
- MICROSOFT WORD
- TEAMWORK
- COMMUNICATION
- PROBLEM-SLOVING
- Accountability

LANGUAGES

- English
- Malayalam

PERSONAL DETAILS

- Date of Birth : 29/09/1999
- Nationality : INDIA