

MOHAMMED FASIL



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PERSONAL INFORMATION

Father's Name : Kunhalassan
Date of Birth : 19/03/1996
Nationality : Indian
Gender : Male
Marital Status : Married

CAREER OBJECTIVE

I am looking forward to associate my self with organizations where there is opportunity to share contribute and upgrade my knowledge for the development to self and origination served. I have taken up assignment in my career with a quest to manage higher responsibility and am looking forward to building to long team challenging career ,with responsibility scope ,which fully utilize my talent, capabilities and experience

WORK EXPOSURE

Good work exposure in handling accounts of any type of business organization from vouching to preparation of final accounts. Experience in handling Tax Affairs and working knowledge in preparation & e-Fil in of Tax returns. Work experience in modern computer accounting software.

WORK EXPERIENCE

- **ACCOUNTANT EXECUTIVE**
METRO AGENCIES 2022-2023
(Authorized Dealer of JSW STEEL) KERALA - INDIA
- **FRONT OFFICE EXECUTIVE**
CORNICHE HOSPITALITY PVT LTD 2018-2021
(HOTEL RYDGESS IN KOTTAKKAL) KERALA - INDIA

EDUCATION

- **BACHELOR OF COMMERCE**
UNIVERSITY OF CALICUT
- **HIGHER SECONDARY EDUCATION**
BOARD OF HIGHER SECONDARY EXAMINATION -KERALA
- **SECONDARY SCHOOL LEAVING CERTIFICATE**
BOARD OF PUBLIC EXAMINATION -KERALA

LANGUAGE KNOWN

- ♦ Malayalam [SPEAK- READ- WRITE]
- ♦ **English** [SPEAK-READ- WRITE]
- ♦ **Hindi** [READ-WRITE]
- ♦ **Arabic** [READ-WRITE]

PASSPORT DETAILS

Passport No : T0197814

Place of Issue : KOZHIKKODE

Date of Issue : 22-01-2019

Date of Expiry : 21-01-2029

VISA STATUS

Visit visa

Date of issue : 04-10-2023

Date of expiry : 02-12-2023

OTHER EDUCATION

- PROFESSIONAL DIPLOMA IN COMPUTERIZED FINANCIAL ACCOUNTING
- PG DIPLOMA IN CORPORATE ACCOUNTING &MANAGEMENT(PGDBAM)FROM IPA KERALA
- (2016-17).
- KNOWLEDGE IN SAP - BUSINESS ONE&R1(2016-17).
- KNOWLEDGE IN MS OFFICE-MICROSOFT EXCEL GLOBAL CERTIFICATE HOLDER (2016-17).
- SPECIALIZED IN TALLY ERP 9.0,PEACHTREE& QUICK BOOKS ACCOUNTING SOFTWARE.
- TALLY ERP 9.0,QUICK BOOKS GLOBAL CERTIFICATE HOLDER

SKILLS

- | | |
|-----------------------------|----------------------------------|
| • Sales executive | • Net banking |
| • Financial statements | • Inventory verification |
| • Journal entry preparation | • Stock audit |
| • Financial projections | • Paper work processing |
| • Generating invoices | • Computation of salary and wage |
| • Bank reconciliation | • Computation of incentive |
| • Ledger keeping | • Auditing |
| • Handling cash and cheque | • Daily bank transactions |
| | • Back office work |

ABILITIES AND AREA OF STRENGTH

Ability to work efficiently & effectively in a confidential work environment and to rapidly acquire knowledge.

DECLARATION

I hereby declare that the information furnished above are true and correct to my knowledge and belief.

MOHAMMED FASIL