




# MOHAMMED ILYAS ADAM

## CHARTERED ACCOUNTANT

Dubai   
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435413228

Accurate and performance-driven finance & accounting professional bringing over 4 years of experience in conducting financial forecasts, managing junior accountants, performing account reconciliations, maintaining the general ledger, allocating budgets, financial reporting, and showcasing expertise in VAT accounting, and completing timely tax returns and reports. Seeking a rewarding role in the field of Accounts, Taxation, and Finance with a challenging organization where I can put my professional skills and knowledge to help in the company's growth.

## Experience

### GENERAL ACCOUNTANT

01/2021 – 03/2022

#### PARISONS GROUP OF COMPANIES, KERALA

- Preparation and analysis of various types of financials for monthly, quarterly, half-yearly & for a financial year.
- Comply with all applicable accounting standards.
- Manage banking accounts and balances effectively including undertaking monthly reconciliation and cash flow management in a timely manner.
- Responsible for accounting such as AR, AP, GL, And MIS reporting.
- Manage inventory control and examine financial statements and records for accuracy and completeness.
- Performing bank/Supplier/sales reconciliation
- All kinds of reconciliations such as accounts payables, and receivables.
- Calculated and filed monthly GST returns and reconciled input tax credit with GSTR 2A, and GSTR 2B and provided guidance and support for preparing E-Invoice and E-Way bill.

### AUDIT ASSISTANT

#### M/S SUJITHKUMAR & CO CA FIRM -KERALA

11/2015– 11/2018

- Manage and oversee the daily operations of the Accounting Department including month and yearend-process, accounts payable and receivable, cash receipts, General Ledger, budgeting, cash forecasting, revenue, and expenditure variance analysis.
- Planning and development of audit program for conducting statutory audits & tax audits . Handled crucial areas including Payroll, Revenue, Investments, Fixed Assets, Loans & Advances, Account Payables, Treasury, Statutory dues, Cost of Sales.
- Clearly and accurately document the execution of specific audit procedures as defined by the engagement objectives, audit client's engagement history, and planned audit approach.
- To Identify and communicate suggested improvements to client internal controls and accounting procedures.
- Performed finalization of audit including verification of notes to Accounts, Balance Sheet & Profit/Loss Account items.
- Performed Test of controls, Test of details, Analytical Review, Ledger Scrutiny, Verification of Statutory dues, Verification of Depreciation working, Balance Sheet preparation.
- Recognize potential audit issues or unusual relationships from basic analysis of the financial statements.
- MIS Reports and providing recommendations.
- Filed service tax, TDS, and GST returns for various entities. Dealt with various governmental offices for direct & indirect tax compliance.
- Prepare Financial Statements as per Accounting Standards.
- Conducted physical verification of stocks and prepared stock audit reports.

## Education

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### CHARTERED ACCOUNTANT (ICAI)

2023

- CA Final: Group 1 – Nov 2021 & Group 2 – Nov 2022

### BACHELOR OF COMMERCE (B-COM)

2017

MADRAS UNIVERSITY, INDIA

## Areas Of Expertise

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|--------------------------------------|---------------------------|
| ❖ GCC Vat                            | ❖ Budgeting & Forecasting |
| ❖ Financial Analysis                 | ❖ Corporate Tax           |
| ❖ Financial Statement & Finalization | ❖ MIS Reporting           |
| ❖ Cash Flow & Fund Flow              |                           |
| ❖ Auditing                           |                           |
| ❖ Bank Reconciliation                |                           |
| ❖ Payables & Receivables             |                           |

## Certifications

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- ❖ AICITSS -GMCS (ICAI)
- ❖ AICITSS -AIT (ICAI)
- ❖ IT TRAINING COURSE (ICAI)
- ❖ ORIENTATION PROGRAM(ICAI)

## Software Skill

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- ❖ Advanced MS Excel
- ❖ Tally
- ❖ Ms. Word

## Language

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- ❖ ENGLISH
- ❖ HINDI
- ❖ ARABIC
- ❖ MALAYALAM

## Personal Profile

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DOB : 31-12-1994

Nationality : Indian

Passport No : U2879052

Visa Status : Visit Visa