

# Mohd FaisalKhan



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## Professional Summary

*Dedicated Customer Service Specialist providing skills to prioritize and multi-task in fast-paced working environment. Successfully works as part of team to reach personal and business goals. Known for successfully handling escalated customer support issues.*

## Experience

Customer service representative , HRH next services pvt Ltd .  
Hyderabad , Telengana  
Feb. 2023 – Present

- \*Handling inbound calls and outbound calls
- \*Customer support
- \*Customer communication
- \*Attention to detail
- \*Customer focused services
- \*Experience in managing blue collared employees such as delivery executives & an understanding of market - Value add
- \*Strong communication and convincing skills and the ability to meet daily, weekly, and long-term requirements and goals.
- \*Comfortable working with MS excel and data
- \*Provided technical support to customers via phone, email, and chat.
- \*Resolved customer inquiries in a timely manner.

## Education

Anwer ul Uloom degree College Hyderabad , Hyderabad,  
TELANGANA  
BBA, Buisness Administration, Feb. 2024

## Hobbies

- \*travling
- \*cooking

## Skills

Ability to Work in a Team

Ms office

Communication skills

## Languages

English

Hindi