



MOHSIN EDAKKANDEN

Detail-oriented Accountant with Six years effectively maintaining accurate accounting information for large-scale financial organizations. History working as part of financial team to manage diverse financial functions, tax management and reporting. Works closely with executive management on complex mergers and acquisitions and divestitures.

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ADDRESS
United Arab Emirate

DATE OF BIRTH
1992-02-24

WORK HISTORY

■ ACCOUNTS EXECUTIVE

BEAUTY MARK GROUP, KERALA, INDIA

2018-05 - 2024-05

- Reconciled balance sheets and streamlined best practices for balance sheet processes.
- Updated general ledger with latest entries.
- Completed year-end closing processes with controllers and external auditors.
- Handled month-end and year-end end finances by managing and reporting fixed assets and other data.
- Prepared monthly journal entries and reconciliations.
- Reviewed documents and accounts for discrepancies and resolved variances.
- Reviewed business operations and obligations to help organization function at acceptable level.
- Recommended strategies to expedite filing projects and annual reporting.
- Directed accounting team in timely reporting of finances for diverse client businesses.
- Evaluated and improved financial records to make important business decisions.
- Oversaw accounting team in servicing diverse clients.
- Assisted in upgrade and conversion of in-house financial systems.
- Reconciled accounts and created documents for monthly closure procedures.
- Collected and reported monthly expense variances and explanations.
- Reviewed accounts, resolved coding areas, and tracked recurring expenses for accrual entry.
- Provided journal entries and performed accounting on accrual basis.
- Collaborated with accounting manager to comply with governing bodies and limit regulatory risks.
- Conducted technical and analytical reviews of tax returns to check for accuracy and qualified deductions.
- Used accounting software to issue tax returns and prepare consolidated reports.
- Tracked funds, prepared deposits and reconciled accounts.

EDUCATION

■ Bachelor of Business management, Finance

UNIVERSITY OF BANGALURU, BANGALURU

2012 - 2015

■ Dipolama Accountin

IPA TIRUR, KERALA,INDIA

2016-06 - 2016-12

SKILLS

- Financial statement review
- Expertise in Accounts Mate
- Account updates
- Recordkeeping
- General ledger accounting
- Expense tracking
- Tax law understanding
- Account reconciliation specialist

- Jewellery Accounting best practices
- Accounting and bookkeeping
- Financial records review
- Annual reports
- Tax filing

SOFTWARE

- MICROSOFT EXCEL
- TALLY
- ACCOUNTS MATE



LANGUAGES

- English
- Malayalam
- Hindi



CERTIFICATES

■ SAP FICO

- Complete General Ledger Accounting
- Complete Accounts Payable Accounting
- Complete Accounts Receivable Accounting

■ Tally

- Fundamentals of Accounting
- Introduction to TallyPrime
- Maintaining Chart of Accounts