

ANSIR ALI

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PERSONAL ABILITIES

Positive thinker, Hard Worker, Good team Player, Ability to learn new skills, Good convincing Powers, Generates healthy debates for positive outcomes, Relevant and precise communication skills.

CAREER OBJECTIVE

I am keen to embark on a career where I can serve the research group in a challenging and dynamic environment successful career by making the best out of my professional abilities and interpersonal skills.

Educational Qualifications

- 2007 **Matric** (Bise Gujranwala)
2012 **I.COM** (Bise Gujranwala)
2015 **B.COM** (University of Sargodha)

Computer Skills

- Microsoft Windows
- Microsoft Word
- Microsoft Excel
- Windows XP
- Windows 10
- Cloud Base ERP
- Basic Networking
- Basic Operating System
- Strong Knowledge of Software Installation

Professional Experience

Field Auditor BOSS Sahooatkar Electronics Co. From The House of Boss Plastic Furniture (Pvt, Ltd) **JAN -2018 – 31-September-2023.**

- Verifying cash/petty book accounts
- Team leading
- Handling the Software (SQL, ERP)
- Verifying journal entries and e-vouchers
- General ledger tally
- Stock Issue Receive Records verification
- Daily observation and Reporting
- Verify the branch cleaning or display settings
- Verifying accounts receivables/payables
- Stock Tally Serial wise and Qty wise
- Audit the payroll of employees
- Preparing month-end closing reports



Professional Experience

Accountant

I have **3 years'** experience as **(Accountant)** at Boss Sahoolatkar Electronics.

- Maintaining cash/petty book accounts
- Preparing month-end closing reports
- Stock Issue Receive Records
- Preparing journal entries and e-vouchers
- Typing the data and Feed in to FQMS
- Preparing Denomination
- Managing accounts receivables/payable

PERSONAL BIO

Father Name:	Qamer ud din
C.N.I.C NO:	34601-5131248-5
D.O.B	07-November-1990
Passport No:	SS1832481
Passport Issue Country:	Pakistan
Height:	5.2
Religion:	Islam
Marital Status:	Married
Nationality:	Pakistani

LANGUAGE

I can Speak, read and write in fluent

- English
- Urdu

HOBBIES & INTEREST

I am fond of Book Reading, Extra Circular Activities, Playing Cricket and surfing on Internet using Cell phone and computer also. My passion has always been to learn and Know about new things happening in the world.