



MUBASHIR AHAMMED

Financial Accountant

Enthusiastic accountant skilled in preparing final accounts and cost management. Maintain reliable and efficient work with diligent attention to important details.




Education

Indira Gandhi National Open University
Bachelor of Commerce

2017- Institute of Chartered
Accountants of India
Common Proficiency Test

2016-Oriental Higher Secondary School
Commerce with Mathematics

Contact

-  050 186 0949
-  mubashiramd789@gmail.com
-  13-7 Maksar St - Mohamed
Bin Zayed City - Shabiya 12 -
Abu Dhabi

Work Experience

1. Luqman Supermarket (02/2023 - 05/2023)
Kalba, Sharjah, UAE

Accountant

- Data entry of purchases and expenses
- Maintain monthly payroll information
- Prepare monthly profit, purchase, and sales reports

2. Silver Sign Advertising (09/2022 - 10/2022)
Abu Dhabi, UAE

Accountant

- Prepare payables and receivables ledger
- Maintain cash and bank transactions
- prepare sales Invoices and Quotations

3. Marhaba Supermarket (07/2020 - 12/2021)
Accountant

- Prepare ledgers, and final account reports per month and quarterly statements..
- Lead a team by giving proper guidance and support and holding them accountable.

4. Accounts India, Ernakulam (06/2017-05/2020)
Accountant

- Prepare reports of sales, stock, and purchase monthly and yearly.
- Use Microsoft Office proficiently in recording and analyzing financial reports.
- Experience in Tally

Skills

- Proficient in Accounting software
- Effective Communication
- Maintain good relationship with stakeholders
- Expert in Microsoft Excel and Word
- Data analysis
- Skilled in technical use of system
- Reliable and responsible

Achievements

2016- Oriental Higher Secondary School
Top Scorer in Commerce

Certificates

**Common Proficiency Test- Chartered
Accountant**
Cleared in first attempt