



MUHAMMED ASHIQ A A

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Location : Dubai, UAE
Visa Status: Visit Visa

PROFESSIONAL SUMMARY

Detail-oriented Branch Accountant with nearly two years of hands-on experience managing end-to-end financial operations in the automotive sector. Proven track record in accounts payable/receivable, general ledger reconciliation, and statutory financial reporting. Adept at leveraging SAP FI & CO, Tally ERP, QuickBooks, and advanced Excel to streamline month-end close, enforce GCC VAT compliance, and drive cost-control initiatives. Strong analytical mindset and collaborative approach to support audit readiness and optimize branch profitability.

WORK EXPERIENCE

Branch Accountant Apr 2023 – Mar 2025
AM Motors (Maruti Suzuki Dealer), India

- Managed day-to-day accounting operations, including processing accounts payable & receivable, and maintaining the general ledger.
- Prepared monthly, quarterly, and annual financial reports to assess branch performance and support strategic decision-making.
- Coordinated with sales and service teams to ensure timely invoice processing and accurate financial documentation.
- Assisted in internal and external audits by supplying detailed financial data and supporting schedules.
- Implemented cost-control measures that reduced operational wastage and improved branch profitability.
- Monitored inventory levels and collaborated with the inventory team on periodic stock audits and reconciliations.

EDUCATION

Professional Diploma in Banking & Accounting (PDBA) | Cochin institute of accounts 2022 - 2023
Bachelor of Commerce (B.Com) | 2019 - 2022

CERTIFICATIONS

SAP Power-User Course: SAP FI & CO
GCC VAT Certification
QuickBooks Certified User
Tally ERP Proficiency Training

CORE COMPETENCIES & TECHNICAL SKILLS

LANGUAGES

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| <ul style="list-style-type: none">Accounts Payable & Receivable ManagementGeneral Ledger Maintenance & ReconciliationFinancial Reporting & AnalysisBudget Variance AnalysisCost Control & Profitability EnhancementInventory Management & Stock AuditsInternal & External Audit SupportMonth-End & Year-End Close Processes | <ul style="list-style-type: none">SAP FI & CO (Power-User Certified)Tally ERPQuickBooksMicrosoft Excel (Advanced functions & macros)GCC VAT Compliance | <ul style="list-style-type: none">EnglishMalayalamHindi |
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ADDITIONAL INFORMATIONS

- Holds a valid Visit Visa for the UAE with immediate availability to join new assignments.
- Recognized for consistently delivering month-end close within tight deadlines while maintaining accuracy in ledger reconciliations.
- Demonstrated ability to translate complex financial data into clear, actionable insights for cross-functional teams and senior management.
- Proven track record of driving process improvements that reduced invoice processing time by up to 20%.
- Member of the Institute of Accountants in India, committed to ongoing professional development and adherence to best practices.