

# MUHAMMED ASLAM

## LOGISTIC COORDINATOR

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📍 Abu Dhabi, UAE 📅 30/05/1996 📞 T3129773



### Profile

Logistic Coordinator with more than five years of experience in UAE. Seeking a growth oriented and challenging career in logistics. Where I can apply my knowledge and skills to the best of my abilities.

### Professional Experience

2021 – present	<b>Logistic Coordinator</b> , <i>United Printing and Publishing LLC</i> <ul style="list-style-type: none"><li>• Implemented a new shipment tracking system, resulting in a 30% reduction in delivery delays and improved customer satisfaction</li><li>• Negotiated contracts with transportation vendors, achieving a 15% cost savings on shipment expenses.</li><li>• Analysed logistics data and identified inefficiencies in the supply chain, leading to the implementation of process improvements that reduced overall transportation costs by 20%</li></ul>	Abu Dhabi, UAE
2019 – 2021	<b>Logistic Assistant</b> , <i>United Printing and Publishing LLC</i> <ul style="list-style-type: none"><li>• Overseeing all supply chain operations.</li><li>• Organizing and managing inventory, storage, and transportation.</li><li>• Analyzing and optimizing logistical procedures.</li><li>• Reviewing, preparing, and routing purchase orders.</li><li>• Ensuring the safe and timely pick-up and delivery of shipments.</li><li>• Monitoring shipments, costs, timelines, and productivity.</li></ul>	Abu Dhabi, UAE

### Education

2024	<b>Diploma in Warehouse &amp; Procurement Management</b>
2016 – 2017	<b>12th National Institute of Open Schooling</b>
2013 – 2016	<b>Diploma in computer science</b>
2011	<b>SSLC Dept. of Education Govt. of Kerala</b>

### Languages

English	● ● ● ● ● ●	Hindi	● ● ● ● ● ●
Arabic	● ● ● ● ● ●	Malayalam	● ● ● ● ● ●

## Skills

Strategic planning

Quality control

Problem Solving skills

Risk management

Customer service skills

Time management

Attention to detail

## Declaration

I hereby declare that all the information given above is true and correct to the best of my knowledge and believe

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**MUHAMMED ASLAM**