

# MUHAMMED FARSIN KT



## ACCOUNTANT

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## **PROFESSIONAL SUMMARY:**

Dedicated Accountant with experience in customer service and cash handling. Proven integrity in financial transactions and support for accounting processes. Adept at assisting senior accountants, managing accounts receivable, and contributing to month-end/year-end closings. As a Data Science Intern, skilled in data collection, cleaning, and collaborating on machine learning model development. Bachelor of Commerce graduate with proficiency in Tally Prime, MS Office, and strong analytical skills. Seeking a role to leverage accounting expertise and data science skills in a dynamic environment.

## **EXPERIENCE:**

### **Sales Executive Assistant**

*MODERN AJMAN STEEL FACTORY L.L.C, Ajman ,UAE* *OCTOBER 2023 – FEB 2024*

- Help in managing and distributing incoming emails and calls for the Sales department
- Forwards samples by entering requests, arranging shipments, and notifying customers.
- Updates managers by consolidating, analyzing, and forwarding daily action summaries.

### **Accountant**

*POPULAR ENGINEERING STORES ,Kerala, India* *June 2022 – April 2023*

- Customer Service:  
Providing excellent service and assisting customers with their transactions
- Basic Math:  
Performing quick and accurate calculations
- Cash Handling:  
Counting money, giving correct change, and ensuring cash register accuracy.
- Integrity:  
Maintaining trust by handling cash and transactions honestly and securely
- Assistant to Senior Accountant:  
Provided support in various accounting tasks as directed. Assisted in month-end and year-end closing processes
- Accounts Receivable Clerk:  
Helped with customer billing and invoicing.  
Posted and allocated payments to customer accounts

## **Data Science intern**

*SOFTRONIICS ,Kerala, India*

*May 2023 – August 2023*

- **Data Collection and Cleaning:**

Gathered and cleaned raw data from various sources for analysis. Applied data preprocessing techniques to ensure data quality.

- **Machine Learning Model Development:**

Assist in the development and implementation of machine learning models. Collaborate with team members to fine-tune and optimize machine learning algorithms.

## **PROFESSIONAL QUALIFICATION:**

**Bachelor of Commerce (B.com):** University Of Calicut

MES KalladiCollege,Mannarkkad

## **SKILLS:**

- Experience in performing Data Analytics tools.
- Efficient communication which ensures effective flow of information.
- Analytical skills.
- Ability to multi -task and work under pressure by being a good team player.
- Problem solving with lateral skills and logical reasoning.
- Good knowledge in Tally Prime & MS Office.
- Excellent organizational skills and socially confident.

## **PERSONAL DETAILS:**

**Date of birth :** 13-09-2000

**Nationality :** Indian

**Languages :** Malayalam ,English

**Passport No :** U2892631